Annual Quality Assurance Report (AQAR) 2017-18

MARATHA VIDYA PRASARAK SAMAJ'S

ARTS, COMMERCE AND SCIENCE COLLEGE

TRYAMBAKESHWAR, NASHIK- 422 212 (MAHARASHTRA)

(Affiliated to the Savitribai Phule Pune University) ID.No. PU/NS/AC/55/(1998)

Annual Quality Assurance Report (AQAR) 2017-18

Dr. P.V. Rasal (M. A., Ph.D. LLB)

PRINCIPAL

WEBSITE: www.tryambakeshwarcollege.co.in

PHONE NO :(02594)233508, FAX **:**(02594)233508   **E-mail:** tbkcollege294@gmail.com

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2017 to June 30, 2018)*

Part – A

1. Details of the Institution

1.1 Name of the Institution	MVP Samaj's Arts, Commerce & Science College, Tryambakeshwar
1.2 Address Line 1	Jawhar Road
Address Line 2	Tal- Tryambakeshwar,
City/Town	Nashik
State	Maharashtra
Pin Code	422212
Institution e-mail address	tbkcollege294@gmail.com
Contact Nos.	02594233508/ 02594234034
Name of the Head of the Institution:	Dr. P.V. Rasal
Tel. No. with STD Code:	02594233508/ 02594234034

Mobile: 9421605794

Name of the IQAC Co-ordinator: Dr. S. S. Kambale

Mobile: 8381011261

IQAC e-mail address: sskambale@mvp.edu.in

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*   N/A

1.4 **NAAC Executive Committee No. & Date:**
    (For Example EC/32/A&A/143 dated 3-5-2004.
    This EC no. is available in the right corner- bottom
    of your institution's Accreditation Certificate)

EC/57/RAR/44 dated 30-11-2011

1.5 Website address: www.trambakeshwarcollege.co.in

Web-link of the AQAR: www.trambakeshwarcollege.co.in/ AQAR

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C	65% to 70%	2004	05 years
2	2nd Cycle	B	2.51	2011	05 years
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY   15/06/2004
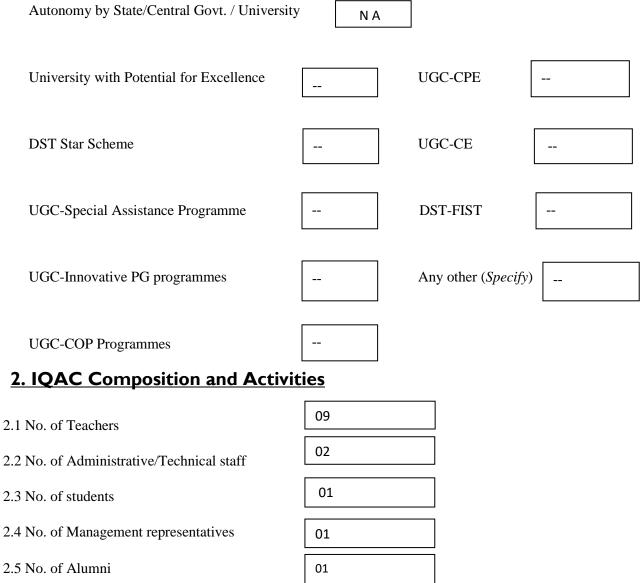
1.8 AQAR for the year *(for example 2010-11)*   2017-2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i.   AQAR 2013-14 submitted to NAAC on 29 /10/1 4
   ii.   AQAR2014-15 submitted to NAAC on 11 /01/1 6
   iii.   AQAR2015-16 submitted to NAAC on 11/01/2016
   iv.   AQAR2016-17 submitted to NAAC on 31/12/2018
   v.

1.10 Institutional Status

University   State [√] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [√] No [ ]

Constituent College   Yes [ ] No [√]

Autonomous college of UGC   Yes [ ] No [√]

Regulatory Agency approved Institution   Yes [ ] No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√]   Men [ ]   Women [ ]

                    Urban [ ]   Rural [ ] Tribal [√]

Financial Status   Grant-in-aid [√]   UGC 2(f) [ ]   UGC 12B [ ]

                  Grant-in-aid + Self Financing [√]   Totally Self-financing [ ]

1.11 Type of Faculty/Programme

      Arts [√]   Science [√] Commerce [√] Law [ ]   PEI (Phys Edu) [ ]

      TEI (Edu) [ ] Engineering [ ]   Health Science [ ]   Management [ ]

      Others   (Specify)   N A

1.12 Name of the Affiliating University *(for the Colleges)*   Savitribai Phule Pune University, Maharashtra (Formerly Pune University)

1.13 Special status conferred by Central/ State Government/ UGC

Autonomy by State/Central Govt. / University | N A

University with Potential for Excellence | --   UGC-CPE | --

DST Star Scheme | --   UGC-CE | --

UGC-Special Assistance Programme | --   DST-FIST | --

UGC-Innovative PG programmes | --   Any other (*Specify*) | --

UGC-COP Programmes | --

2. IQAC Composition and Activities

2.1 No. of Teachers | 09

2.2 No. of Administrative/Technical staff | 02

2.3 No. of students | 01

2.4 No. of Management representatives | 01

2.5 No. of Alumni | 01

2. 6 No. of any other stakeholder and

    community representatives | 01

2.7 No. of Employers/ Industrialists | 01

2.8 No. of other External Experts | 01

2.9 Total No. of members | 15

2.10 No. of IQAC meetings held   06

2.11 No. of meetings with various stakeholders: No. | 09   Faculty | 04

Non-Teaching Staff Students [02] Alumni [02] Others [01]

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ] No [√]

   If yes, mention the amount [----]

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

   Total Nos. [00] International [--] National [--] State [--] Institution Level [ ]

   (ii) Themes [-----]

2.14 Significant Activities and contributions made by IQAC

> IQAC plays very pivotal role in making Improvements in quality of Teaching and learning, Examination reforms, library services, and conducts social awareness progammes, student support activities etc.

2.15 Plan of Action by IQAC/Outcome

   The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To conduct the admission process as per guideline of University of Pune and Govt. Of Maharashtra	1. Admission process was carried out successfully as per the guidelines and the reservation policy was also strictly followed in admission process.
--	---
2. To make the admission process merit based and Computerised	2. All the students were admitted on merit basis and through online admissions process.
--	---
3. To implement the equity initiative programme for socially and economically backward students.	3. The admissions were given to the reserved categories and other students as per

	the reservation guidelines. Various governmental scholarships and free ships were made easily available to the students
---	--
4. To encourage teachers for attending faculty improvement programmes	4. **06** faculty members attended and presented papers in the **International** seminars/conferences. **15** faculty members attended and presented papers in **National** seminars/conferences and **16** participated in **State** level seminars.
---	--
5. To organise seminar and conferences for faculty and workshops and group discussions for the U.G. students.	5. The workshops, seminars and presentations are conducted regularly throughout the year for the Students
---	--
6. To Plan for adopting the continuous assessment programme for the students	6. Class room assignments, term end examination etc. were used for UG classes.
---	--
7. To Organise industrial tours, study tours for the students.	7. History, Geography, Commerce, Physics and Botany and Chemistry departments arranged study tours and industrial visits during the year.
---	--
8. To plan to develop the research attitude amongst the students and faculty.	8. 08 students of the college Participated in Avishkar-a state level research activity organized by University of Pune.

9.To plan to organise few personality development programmes for students	9. A course in Soft skill development Programme for third year students , Personality development Workshop, Employability Training sessions
---	--
10. To plan for development of college-industry linkage.	10. Development of College –Industry linkage. There are 02 linkages
---	--
11. To plan for improvement in quality of library services to student.	11. Various reference books were made available for the students all faculties in reading room as well as for home study for

--	one week. And a spacious reading section was made available for male and female students separately. Computerised system for issue of book was also adopted.
12. To make an improvement in the students – teachers relationships.	--
	12. Counselling is the regular feature of almost all the departments of the college. --Students' counselling at individual level, easy access with teachers in department, career guidance were some of the activities used during the year to develop proper Students-Teachers relationships.
--	
13. To plan for providing quality infrastructural facility to the students.	--
	13. Separate laboratories for each science department, adequate gym, and, language lingua phone lab and toilet unit and Vending machine were made available in the college.
--	---
14. To plan for improvement in the teaching – learning process.	14. Various new and innovative pedagogical devices were used in teaching and learning process during the year. The use of ICT, seminars, GDs, presentations, educational CDs, demonstrations, banking and e-commerce projects, field visits, animations,audio- viduals, simulations, interactive sessions, panel discussions, literary quize, film viewing were used
--	---
15. To plan for providing maximum financial assistance to the weaker students.	15. we provided financial support eligible students 1.Govt. scholarships 2.Freeships 3.50% concession in admission fees for sports(state/national) students 4.Earn and Learn Scheme
--	--
16. To plan for effective implementation of Women Empowerment programme.	16. The College arranged guest lectures and discussions on various issues related to women empowerment and gender sensitization. And gender audit is also being done.

2.15 Whether the AQAR was placed in statutory body   Yes ☐   No ☑

Management ☑   Syndicate ☐   Any other body ☐

Provide the details of the action taken

IQAC placed the AQAR in the meeting of the management body for review. It has made suggestions for improvements in the AQAR. IQAC has accepted these and, made corrections and finalised it.

Part – B

Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	--	--	--	--
UG	12	--	02	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	--	--	--	--
Total	12	--	02	--

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
      (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	--
Annual	09

1.3 Feedback from stakeholders*   Alumni [√] Parents [ ] Employers [ ] Students [√]
   (On all aspects)

      Mode of feedback   :   Online [ ]   Manual [√]   Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> The college is affiliated to Savitribai Phule Pune University. The university revises/changes the syllabus of almost all the courses of all the faculties after every five-year. There is a Semester System for science courses. The salient features of the syllabi are:
> 1) 10 marks internal
> 2) 40 marks semester exam at the end of the semester
> 3) Continuous assessment of internal marks
> 4) Open book test, seminars, presentations, GDs, home assignment, project reports

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
17	12	03	01	01

2.2 No. of permanent faculty with Ph.D. | 08 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	03	00	00	00	00	00	00	00	03

2.4 No. of Guest and Visiting faculty and Temporary faculty | 00 | | 00 | | 12 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	06	06
Presented papers	03	08	06
Resource Persons	01	01	04

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Various new and innovative pedagogical devices were used in teaching and learning process during the year.
- The use of ICT in teaching and learning
- Seminars
- GDs
- Presentations
- -Demonstrations
- Audio-Viduals
- Simulations
- Banking and commerce projects
- Interactive sessions
- Panel discussions
- tutorials and regular assignments
- Study tours and field visits for giving the pupils first-hand experience
- Film screening sessions by English, Marathi, History and Hindi departments
- Lecture series on various issues

-use of surveying intruments and weather intruments

2.7   Total No. of actual teaching days
      during this academic year

      186

2.8   Examination/ Evaluation Reforms initiated by
      the Institution (for example: Open Book Examination, Bar Coding,
      Double Valuation, Photocopy, Online Multiple Choice Questions)

      Photocopy
      Bar coding for annual exam
      Photocopy for Term End exam
      Objective Tests

2.9   No. of faculty members involved in curriculum
      Restructuring /revision/ syllabus development
      as member of Board of Study/Faculty/Curriculum
      Development workshop

--	--	--
(BOS)	(Faculty Member Univ.	(Faculty members attended Workshops)

2.10 Average percentage of attendance of students

      80---85%

2.11 Course/Programme wise
     Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I	II	III	Pass%
B.A	88	7	22	19	01	55.68%
B.Com.	52	4	17	19	00	76.92%
B.Sc.	16	1	4	00	00	31.25%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

        The IQAC is very instrumental in contributing, monitoring and evaluating the teaching and learning processes every year. At the beginning of each academic year IQAC designs an academic calendar separate for each term considering plan of the university. Academic calendar consist of Teaching programme, examination schedule, student evaluation

programme, local events and happenings, guest lectures, industrial visits, educational tours, sports activities, cultural activities, research activities, other co-curricular, extra-curricular activities of the college and the events & programmes of the our parent institute MVP Samaj. IQAC arranges regular meetings of the staff and lectures are also arranged for staff through Staff Academy. Along with this, the Principal of the college observes and monitors all the activities of teaching and learning. The manual feedback from students is taken at the end of the year. Self-Appraisal Forms are also filled from the teachers to record their academic activities. Our parent institute takes note of these self-appraisal forms of the teachers and guide teachers whenever necessary.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	**2**
UGC – Faculty Improvement Programme	**--**
HRD programmes	**--**
Orientation programmes	**1**
Faculty exchange programme	**--**
Staff training conducted by the university	**--**
Staff training conducted by other institutions	**--**
Summer / Winter schools, Workshops, etc.	**--**
Others	**1**

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	07	--	06
Technical Staff	--	--	--	---

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The following initiatives were taken by the college in Sensitizing/Promoting Research Climate:
i)   The Internal Research Committee has been formed under Chairmanship of the Principal
ii)   Faculty members having strong research component are the members of the committee
iii)   IQAC takes initiative through research committee in inculcating the research attitude among students and the teachers.
iv)   Basic research facilities are made available to the faculty members and students
v)   Faculty members are encouraged to participate and present papers in National and International Conferences
vi)   Faculty members are encouraged to publish research papers in National and International journals.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs.	--	--	--	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--		--	--
Outlay in Rs.	--		--	--

3.4   Details on research publications

	International	National	Others
Peer Review Journals	10	6	--
Non-Peer Review Journals	2	--	2
e-Journals	--	--	--
Conference proceedings	--	1	2

3.5 Details on Impact factor of publications:

Range 0.364   Average 0.758   h-index 04   Nos. in SCOPUS 04

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--			
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. [   ]   Chapters in Edited Books [   ]

ii) Without ISBN No. [   ]

3.8 No. of University Departments receiving funds from

UGC-SAP [--]   CAS [--]   DST-FIST [--]

DPE [--]   DBT Scheme/funds [--]

3.9 For colleges   Autonomy [--]   CPE [--]   DBT Star Scheme [--]

INSPIRE [--]   CE [   ]   Any Other (specify) [   ]

3.10 Revenue generated through consultancy [00]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	02	--	--
Sponsoring agencies	--	--	S.P. Pune University	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons [04]

3.13 No. of collaborations   International [   ]   National [02]   Any other [01]

3.14 No. of linkages created during this year [01]

3.15 Total budget for research for current year in lakhs:

From funding agency [--] From Management of University/College [--]

Total [--]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows
    Of the institute in the year

Total	International	National	State	University	Dist	College
01	--	01	--	--	--	--

3.18 No. of faculty from the Institution
    who are Ph. D. Guides   [02]
    and students registered under them   [06]

3.19 No. of Ph.D. awarded by faculty from the Institution   [03]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [--]   SRF [--]   Project Fellows [--]   Any other [--]

3.21 No. of students Participated in NSS events:

University level [150]   State level [--]

National level [--]   International level [--]

3.22 No. of students participated in NCC events:

University level [--]   State level [--]

National level [--]   International level [--]

3.23 No. of Awards won in NSS:

University level [--] State level [--]

National level [--] International level [--]

3.24 No. of Awards won in NCC:

University level [--] State level [--]

National level [--] International level [--]

3.25 No. of Extension activities organized

University forum [   ] College forum [05]

NCC [   ] NSS [07] Any other [2]

3. 26 Major Activities during the year in the sphere of **extension activities** and Institutional Social Responsibility:

i)   Nirbhay Kanya Abhiyan (a scheme by university of Pune): Workshop on women empowerment
ii)   Trekking camp at Trambak
iii)   Disaster Management workshop
iv)   Blood donation camp
v)   Tree Plantation
vi)   Free medical check-up at entry point of BA/BCom/B.SC
vii)   Visit to social institutes like Adharashram, Trambak
viii)   Students volunteers working as "Guides" for visiters to trambak
ix)   Godavari pollution cleanliness drive
x)   'Swachata Abhiyan' of Godavari River side.
xi)   Aids awareness programme and environment awareness rally
xii)   Street Plays, Folk songs, and awareness rallies for creating social awareness.
xiii)   Lectures for farmers for use and purpose of organic fertilizer
xiv)   Voluntarily participated in Nirmal Wari organized by Vanvashi Kalayan Trust Nashik

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5859 Sq.mtr.	--	--	5859 Sq.mtr.
Class rooms	18	--	--	18
Laboratories	06	00	--	06
Seminar Halls	01	00	--	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	--	08	College and S.P.Pune University Fund	08
Value of the equipment purchased during the year (in Rs.)	--	190806/-	College and S.P.Pune University Fund	190806/-
Others	--	--	--	--
	--	--	--	--

4.2 Computerization of administration and library

> **Autolib** Library Management Software has been used in the library. Library is fully automated. All books entered and circulation process is on Software. Bar coding of books has been done

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5323	634080	63	8115	5386	642195
Reference Books	2791	769279	60	18609	3031	787888
e-Books						
Journals	453	141796	35	18985	488	160781
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--

Others (specify)	--	--	--	--	--	--		

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	28	01	--	--	--	08	15	04
Added	02	--	--	--	--	--	--	--
Total	30	--	--	--	--	--	--	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Nil

4.6 Amount spent on maintenance in Rs :

i) ICT   71,523/-

ii) Campus Infrastructure and facilities   1, 58,660/-

iii) Equipments   74581/-

iv) Others   430/-

Total: 3, 05.194/-

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC sees to it that all the students support services are provided properly to the students of the college and how maximum number of students could take part in all these students support services.

The following student support services were made available in college during the year:

N.S.S, Soft Skills Development Programme, Student welfare scheme, study tours, sports, and gym facility, Row Ranger, remedial teaching, separate reading room for male and female students etc.

The IQAC announced these student support services by way of notices time to time, letters and circulars during the year.

Along with this the prospectus of the college also provides the detail information related to student support services.

5.2 Efforts made by the institution for tracking the progression

The respective heads of the all these student support services units observed and analyzed the students' progress and guided them for participation in various competitions in and around the college. All these activities were monitored regularly throughout the year. The success rate and percentage of participation of students in all these activities reveals the progress of the students every year. Along with this, the following efforts are taken regularly for tracking the progress of the students:
   i)   Feedback from students
   ii)   Student counseling
   iii)   Regular observations
   iv)   Regular meetings and monitoring

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
890	00	00	00

(b) No. of students outside the state

00

(c) No. of international students --

00

Men	No	%
	318	35.73

Women	No	%
	572	64.26

Last Year 2016-17						This Year 2017-18					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
205	72	285	222	--	784	203	97	357	233	--	890

Demand ratio**: 1: 1.25**   Dropout %**: 6 %**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

A Competitive Examination cell is working in the college and through which lectures of experts were organised regularly for the final year degree students during the year. This service was provided free of cost to all the interested students. Some practice objective tests were also conducted to trace the progress of the students time to time during the year.

No. of students beneficiaries

More than 150 students benefited by this activity

5.5 No. of students qualified in these examinations

NET [ ]   SET/SLET [ ]   GATE [ ]   CAT [ ]

IAS/IPS etc [ ]   State PSC [ ]   UPSC [ ]   Others [02]

5.6 Details of student counselling and career guidance

Counselling and Career Guidance cell is actively working in the college. Counselling is the regular feature of the almost all the departments. Students were counselled for selecting their subjects at the beginning of the year and for specialization at the time of admission.
Some guest lecturers were also arranged for guiding students during the year for career planning and for various options available to them after graduation. Some motivational speakers also were invited to deliver lectures to the students.

No. of students benefitted

250

5.7 Details of campus placement

On campus			*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	18

5.8 Details of gender sensitization programmes

> Women empowerment cell has been working in the college. Cell organises various programmes for empowerment of girls and gender sensitization in the college. The cell organized the following activities:
>
> i) **Nirbhay Kanya Abhiyan** : This is a scheme by university of Pune, through which a Workshop was organized. Various lectures and discussion on women empowerment and gender sensitization issues were arranged during the workshop.
> ii) A workshop on **Value Education** was organized emphasizing women related issues
> iii) **Lecture series** was conducted on women issues during the year
> **iv)** **Save girl child rally**

5.9 Students Activities

   5.9.1   No. of students participated in Sports, Games and other events

State/ University level [ ]   National level [02]   International level [ ]

No. of students participated in cultural events

State/ University level [10]   National level [05]   International level [ ]

   5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level [ ]   National level [01]   International level [ ]

Cultural: State/ University level [02]   National level [ ]   International level [ ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	00	00
Financial support from government	431	17,09,737/-
Financial support from other sources Poor Boys Fund	02	1020/-
Number of students who received International/ National recognitions	00	00

5.11   Student organised / initiatives

Fairs   : State/ University level | 10 | National level | -- | International level | -- |

Exhibition: State/ University level | -- | National level | -- | International level | -- |

5.12   No. of social initiatives undertaken by the students | 05 |

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The Vision of the Institute is:

- Enhance students' intellectual, academic and physical abilities
- Provide the disadvantaged with facilities and nurturing to equip them to stand in good stead through their lives
- Instill both moral and material values in the learners to embed the 'can-do' attitude for seeking excellence
- By inculcating a deep sense of self- reliance, make the learners feel discipline not a synonymous with punishment, but responsibility
- To grow the learners up to be caring and well- balanced human beings
- To give back society, mould the like-minded philanthropic citizens.

The Mission of the institute is:

"Viewing our responsibility of nurturing students holistically and building their character, we attempt to reach at the academic excellence by soaking in all the knowledge and translating it into wisdom, with the purpose of instilling life values to equip the learners with a sense of self-reliance and discipline as a responsibility"

6.2 Does the Institution has a management Information System endure

Yes. The college has Management Information System. The administration is fully computerized

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The College is affiliated to the Savitribai Phule Pune University, so college has been following the curriculum developed by the University.

Savitribai Phule Pune University makes revision in the curriculum of each programme after every 3 to 5 years. There is a specific process for revision of curriculum. Region wise curriculum revision meetings of concerned faculties are conducted. Discussions are carried out in such meetings and decisions are drowned. Decisions and opinions of the various faculties are considered by the B.O.S. and through Academic council procedure laid down by the S.P.Pune Univeristy and finally curriculum is revised in the meeting of the BOS of Pune University. Faculty members are encouraged to be the BOS member and they are also asked to take active part in Curriculum Designing.

6.3.2 Teaching and Learning

> The college adopts various Quality Improvement Strategies every year and change and modify them every year as per the need time to time. The following strategies were adopted by the college during the year:
>
> ICT based teaching, innovative practices in teaching and learning, seminars, Presentations, GDs, tests/tutorials, games, dialogue, discussions and debates etc. Along with these, some co-curricular and extra-curricular activities like- study tours, industrial visits, remedial teachings, film viewing sessions were also organized for the students.

6.3.3 Examination and Evaluation

> Every year the college updates the strategies for quality improvement in Examination and Evaluation. The following strategies were used by college for improvement in Examination and Evaluation:
> i)   A separate CEO-Examinations
> ii)   Separate Exam Committee with senior faculty members and administrative staff
> iii) A separate adequate hall was made available
> iv)   Computerization all examination processes
> v)   Central Assessment Programme (CAP) was followed
> vi)   Paper Setting was at centralized at institutional level
> vii) Provision for Photo Copy of answer book
> viii) No copy campaign
> ix)   Bar Code system was introduced by the University from last year
> x)   Online question paper for some courses by the University

6.3.4 Research and Development

> The following strategies were adopted by the college for the quality improvement in research and development.
> i)   Appointed ARC in the college
> ii)   A separate research committee
> iii) The Chairman is the Principal of our college
> iv)   Continuous Encouragement to faculty members for research work
> v)   Research facilities are made available in the college for students and faculty members
> vi)   Encouragement for student and teachers to take part in Research activity like Avishkar , Exhibition and projects
> vii) Latest research instruments and reference books were made available to the students and faculty members.
> viii) Provided financial assistance to faculty members and students to participate and present papers in National and International Seminars and Conferences.

6.3.5 Library, ICT and physical infrastructure / instrument

Library:
  - i) There is a separate section for Library
  - ii) Separate reading room for male and female students
  - iii) Book issue counter
  - iv)   Research and e-journals, e-books, educational CDs
  - v) **Autolib** Library Management Software has been used in the library. Library is automated. All books entered and circulation process is on Software. Bar coding of books has been done.

ICT:
  - i) Students and staff do make use of Computer Labs available with the college.
  - ii) Teachers made ICT based teachings
  - iii) The whole campus is connected through LAN and provided with Broadband Internet Connectivity.
  - iv) Some departments are having LCD Projectors and faculty members do make use of it for their regular teaching whenever need.

6.3.6 Human Resource Management

  - i) Career and Counseling cell is active
  - ii) Different committee were formed at the beginning of the year to administer the various activities of the college properly
  - iii) Students' participation in organizing various co-curricular and extra –curricular activities was also taken.
  - iv) Student Council was formed as per the guidelines by the S.P.P. U, Pune

6.3.7 Faculty and Staff recruitment

Faculty and staff recruitments are done by our Parent Institute MVP Samaj as per the rules and regulations of the S.P.P. U, Pune, UGC and the Government of Maharashtra. The services in MVP Samaj are transferable to any college of the institute.

6.3.8 Industry Interaction / Collaboration

--Some industrial experts were called for guiding our students.
--Lectures on Industrial Expectation were arranged
--There are two Collaborations and Linkages with Industry.

6.3.9 Admission of Students

The Standard admission process of S.P. Pune University is followed for admission to various courses. Admission to the each student for each programme is given as per the procedure laid down by the Govt. of Maharashtra and S.P. Pune University. The following procedure is followed for improvement in admission of students.

1. Admission committee is formed for each course.

1. Schedule of admission is announced well before. The first year admissions are online.

2. The students need to fill online admission forms and then filled from are to be submitted to the respective committee.

3. List of the students is prepared.

4. Merit list is prepared considering the reservations and published on the board.

5. A waiting list of the remaining applicant is also prepared for further processes.

6. Admissions to each course are given as per published schedule.

7. Students from waiting list admitted in the place of students who have not taken admission in the scheduled time.

8. Total admission process followed computerised and very transparently.

This process is followed for first year courses, and remaining courses have 1:1 demand ratio so no merit list is prepared. Admission is given first come first serve basic by following reservations guidelines.

6.4 Welfare schemes for : **Teaching and non-teaching**: 02 credit society having loan facility up to Rs.1200000/ each, medical insurance, free medical checkup, Group LIC, TA/DA for conference/seminars

Students: Student welfare scheme, MVP Samaj Student Insurance, Poor boys fund, free medical check-up at entry year of UG/PG

6.5 Total corpus fund generated

Admission fees from student	Rs/	20, 10, 038/-
Donations from society	Rs.	NIL
Grants received from UGC	Rs	NIL
Miscellaneous collection from students. -	Rs.	4, 22,325/-
Total fuds generated during 2017-18	Rs**.**	**2432363/-**

6.6 Whether annual financial audit has been done   : YES

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes	S.P. Pune University	yes	IQAC
Administrative	yes	Auditor General	yes	MVP Samaj

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes ☐   No ☑

For PG Programmes   Yes [--]   No [--]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

i)   Photo copy
ii)   Revaluation of paper
iii)   Bar Code System
iv)   Online question paper
v)   CAP
vi)   Result within 40 days
vii)   Semester System for science courses
viii) Centralize Paper Setting

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

Alumni association is actively involved in college happenings. Minimum 02 Meetings of the association were held during the year. Issues regarding quality improvement, infrastructural development expectations of the society from college, change in the curriculum, aims, objectives and other related issues were discussed.

6.12 Activities and support from the Parent – Teacher Association

Parent – Teacher Association suggests some ways for development of the college and students' activities every year. The college follows some of the workable suggestions Parent – Teacher Association.

6.13 Development programmes for support staff

Some Guest lectures arranged for teaching and for support staff through *Staff Academy* during the year

6.14 Initiatives taken by the institution to make the campus eco-friendly

Some environment awareness programmes were arranged
Campus Cleanliness drive,
Green campus,
Green gym, vermin compose unit, solar system, rallies, Rover ranger unit activities,
 MVP marathon run

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

-Soft Skills Training for third year students
--Trekking Camp for all the students of various colleges of Nashik district
--Science Exhibition
--Academic and financial audit by the institute
--Godavari Pollution free initiative
--ICT based teaching
--Yoga Day organized
--Run for heath
--Personality development Programme
--Film viewing sessions
--Study tour
--Power point presentations

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

---------The plan of action conceived during the beginning of the academic year has been successfully initiated and completed accordingly.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Value and Life Education Programme
Remedial Teaching
Training on Trekking and Tour Management
Counseling

7.4 Contribution to environmental awareness / protection

The college initiated various activities for environment awareness:
Environment awareness workshops
Environmental tours were conducted for creating awareness among the Students
Environmental subject is made compulsory for the Second year students by university
Projects on Environmental study were given to the students.
Students do make study and survey of Environment related problems
Conducted Oral Examination on Environment Awareness Subject

7.5 Whether environmental audit was conducted?   No

7.6 Any other relevant information the institution wishes to add.

> Apart from the activities and programmes mentioned in the AQAR, the following were some of the other relevant activities and happenings of the college during the year:
> --Personality Development Programme for girl students
> --Celebration of various days like-NSS Day, Geography day, Hindi day, Ozone day, Marathi day, Tourism day etc.
> --Celebrated Samaj Din on 19/8/2017.
> --Inauguration of various associations like Commerce association, Literary association, Science association and Social sciences.
> --Celebrations of birth anniversaries and observance of death anniversaries of national leaders and pioneers of MVP Samaj, Nashik

8. **Plans of institution for next year**

The plan of the college includes following activities:
i) To organize state and national level seminars / conferences
ii) To go for more ICT based teaching
iii) To arrange A Soft Skills Development Training Programme for UG
iv) To apply for Minor and Major research projects to BCUD and UGC
v) To organize gender sensitization programmes
vi) To encourage more number of faculty members to attend the seminars and conferences
vii) To encourage faculty members to publish papers in national and international journals
viii) To organize Science Exhibition
ix) To organize various activities through college NSS unit
x) To organize some extension activities during the year
xi) To encourage students to take part in Avishkar-A State Level research Activity
xii) To arrange some study tours and field visits for students and staff
xiii) To motivate teachers and students for Research
xiv) To have some more improvement in library services.
xv) To Maximises financial support to the needy students.
xvi) To obtain improvement in Quality of students support activities
xvii) To establish partnership with NGO and local industries for extension activities
xviii) To get the Partnership with Renowned Industries/Universities/National Institutes for Research.
xix) To increase the Participation of sport persons in state/national/international events.

Name: Dr. S. S. Kambale   *Name: **Dr. P. V. Rasal** (**Principal**)*

Signature of the Coordinator, IQAC   ***Signature of the Chairperson, IQAC***

SWOC Analysis:

Strength:
- --Adequate buildings having separate sections/rooms for all the departments and students support schemes
- -- Ventilated and illuminated lecture rooms
- -- Well equipped Laboratory
- -- Adequate administrative office
- --wash rooms for girl students, boy students and staff
- --Reading sections for girls and boys
- --Auditorium
- --Sports Facilities and gymnasium
- --First aid centre
- --Provides equal opportunities to socially, educationally, economically differently-abled and marginalized sections of the society
- --Active units of NSS & Rower Ranger
- --Audio visual aids/ ICT based teachings, LAN facility
- --LCD Projectors, laptops,
- --Botanical Garden
- --Weather station
- --Green Gym
- --Tree plantation
- --Vermicompost unit

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Weakness:
- Limited number ICT based classrooms/
- Fluctuation of students' attendance in the classroom
- Limited smart-class rooms
- Limited space for sports and games

Opportunities:

- Institute has the potential to start post-graduate courses in subjects like Botany, History, English, Sociology, Marathi, Commerce and Political Science
- To start more skill based and need based courses in near future
- To start certificate courses for various age groups

Challenges:
- To Train most of the students in employable skills
- To convince more companies, industries and corporate institutes to arrange more placements camps in the colleges premises
- To establish more linkages with national and international research institutes
- To increase more number of students' participation in various activities
- To increase computer literary of more students every year
- To increase the attendance of the students in the classroom

ARTS, COMMERCE & SCIENCE COLLEGE TRAMBAKESHWAR, NASHIK

ACADEMIC CALENDAR 2017-2018

First Term

NO.	WEEK	MONTH	Events & Term
1	3rd & 4th week	June-2017	First Term Begins /Admission to FY B.A/ B.COM/B.SC/B.SC Computer Science
2	1st Week	July-2017	Staff Meeting / Admission process Continues/ Teaching begins, Celebration Of Guru Pournima
	2nd & 3rd week		Admission to S.Y./T.Y/B.A/ B.COM/ B.SC & Teaching Begins
3	3rd week & 1st Week	July 2017 Aug-2017	Formation of Students Council, Celebration of Lokmanya Tilak Jayanti
	2nd week		Inauguration Of N.S.S. , Inauguration Vidyarthini Munch
	3rd week		Independence Day (15th August), Sports Turnament, Tree Plantation. Celebration Of **M.V.P. Samaj's Din**
4	1st Week	Sept-2017	5th Sept. Teachers Day Celebration, Ramjan Id
	2nd week		Shree Ganesh Pratistapna , Inauguration of Commerce Association & Planning Forum, Inauguration Of Extra Mural Activity. Nature Club Trip.
	3rd week		Inauguration of Science Association, Inauguration of Mental Moral Association. Sant. Gadge Baba Lecture Series under Extra Mural Education, M.V.P. Society Meeting. Ananth Chaturdashi Celebration.
	4th Week		Soft Skill Programing for the T.Y/B.A / B.COM/B.Sc. Students. Senior Citizen Programe Under S.P P.University , Pune. Internal Exam Of Science Department. N.S.S Day Celebration.
5	1st Week	Oct-2017	Celebration Of Mahatma Gandhi Jayanti & Lal Bahadur Shashtri Jayanti.
	2nd week		Blood Donation Camp Under N.S.S
	3rd week		Term End Exam begins Dassera Festival, Staff Meeting.
6	1st Week	Nov-2017	Diwali Vacation Starts.
	2nd week		Diwali Vacation
	3rd week		Bakari Id & Diwali Holiday End.
	4th Week		Beginning of II nd Term

SECOND TERM

7	1st Week	Dec.2017	Aids Day, Alumni Association Meeting. National integration Workshop under University of Pune.
	2nd week		Analysis of 1st Semester result from Science Faculty, Savitribai Phule Birth Anniversary Celebration
	3rd week		Parents Meet, Personality Development Programme, Nirbhay Kanya Abhiyan
	4th Week		X Mas , N.S.S. Winter Camp, Jayakar Lecture Series Under Pune University.
8	1st Week	Jan-2018	Study Tour For Botany, Geography, Zoology Dept. & Commerce Dept., Politics & Sociology Dept.
	2nd week		Filling the Exam Forms of Students, Moharam, Yuva Saptah organizzatiuon of Various competition, Poster Exhibition under Yuva Saptah. Geo-fest
	3rd week		Seminar & Workshop Organized by Various Dept. Sports Tournament, Environment Awareness tour For S.Y/BA/B.COM/B.SC.
	4th Week		Annual Social Gathering & Prize Distribution, Celebration of Republican Day.
9	1st Week	Feb-2018	Filling the Teacher Feed Back form from Students. Industrial Visit for Commerce Students
	2nd week		Visit to Adharashram under Sociology & N.S.S Dept.
	3rd week		Celebration of Shivaji Maharaj Jayanti, Science Exhibition, Industrial Visit from Commerce Dept. Environment Awarness Visits from second year of all faculty
	4th Week		Internal Exam for science dept., Celebration of Science Day, Savarkar Jayanti.
10	1st Week	Mar.2018	Practical & Oral Exam for Commerce & Science faculty.
	2nd & 3rd week		Celebration of Women's Day, Practical & Oral Exam for Commerce & Science faculty.
	4th Week		Annual Exam For all faculties (for First year). Karmveer Shantarambapu Wavare. Karmveer Baburao Tharkare Jayanti.
11	1st to 4th week	Apr.2018	Annual Exam For all faculties (S.Y. & T.Y.)
	1st Week		Celebration of Ram Navami & Mahavir Jayanti
	2nd week		Celebration of Dr. Babasahab Ambedkar Jayanti & Good Friday
12	1st Week	May-2018	Celebration of Maharashtra Din. Summer Vacation begins