



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

**MARATHA VIDYA PRASARAK SAMAJ'S ARTS,
COMMERCE AND SCIENCE COLLEGE,
TRYAMBAKESHWAR**

**JAWHAR ROAD, TRYAMBAKESHWAR, TAL- TRYAMBAKESHWAR,
DIST.-NASHIK
422212**

www.mvp.edu.in/tryambakcollege

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

May 2019

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Maratha Vidya Prasarak Samaj's Arts, Commerce and Science College, Tryambakeshwar is one of the leading colleges of Maratha Vidya Prasarak Samaj Nashik (refer to MVP Samaj hereafter). It is one of the renowned and second largest educational institutes in Maharashtra established in 1914. It runs more than 489 branches which include schools, junior colleges, degree colleges, D.Ed., B.Ed. colleges, ITI, medical, engineering, Nursing, Designing, Management, Pharmacy, Agriculture, Law college, college of social work (MSW), Polytechnique, Fine Arts, Physiotherapy and Hostels. The management consists of the Executive Council with the Executive Officers and members of the executive committee. They are elected by the life members of the institute after every five years. The institute runs on the basis of democratic values. The motto of the MVP Samaj is '*Bahujan Hitaya Bahujana Sukhaya*' which means Mass education for welfare of the Masses. The college tries to follow the motto and other guiding principles of the MVP Samaj thoroughly.

The MVP Samaj's 'Arts, Commerce and Science College Tryambakeshwar, was established in June, 1998. Initially, there were Arts and Commerce streams only, then after the second cycle of NAAC, Science faculty has been introduced. It is permanently affiliated to the Savitribai Phule Pune University, Pune. It is located in a rural and tribal area of Tryambakeshwar; a place lies in the *Sahyadri* Ranges at the foot of *Brahmagiri* Mountain. It is one of the twelve *Jyotirlingas*, the sacred places of Maharashtra. It is just 30 km. away from Nashik, the mountains and hills have encircled this location and added to its natural beauty and spirituality. Tryambakeshwar is also the source point of the Godawari River. In this hilly and tribal area, the college has been providing the higher education up to the degree level in Arts, Commerce and Science streams with various specializations.

Vision

To empower the downtrodden and tribal students through qualitative education so as to bring transformation and positive changes in their behavior and nurturing them holistically for building their character

Mission

To ensure and enhance the quality of education of the rural and tribal students and inculcate life values among them so as to contribute to the nation-building process

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Adequate buildings having separate sections/rooms for all the departments and students
2. Active Support services
3. Ventilated and illuminated lecture rooms.

4. Well-equipped Laboratory
5. Adequate administrative office
6. Washrooms for girl students, boy students, and staff
7. Reading sections for girls and boys
8. Open Auditorium and Canteen
9. Sports Facilities and gymnasium
10. First aid center
11. Equal opportunities to socially, educationally, economically, differently-abled and marginalized sections of the society
12. Active units of NSS & Rover Ranger
13. audiovisual aids/ ICT based teachings, LAN facility
14. LCD Projectors, laptops,
15. Botanical Garden
16. Weather station
17. Green Gym
18. Vermicomposting unit
19. 03 state and one national level seminars/conferences and three university workshops organized by various departments in order to upgrade the knowledge of the faculty and students in the last five years.
20. Faculty Publications in UGC recognized and enlisted Journals
21. Green initiatives to generate 15 KVA solar powers for Campus.

Institutional Weakness

1. A limited number of ICT based classrooms and smart classrooms
2. Inability in providing job opportunities all the students through Placement Cell
3. Restricted collaboration with the alumni.
4. Limited Wi-Fi connectivity for the students.
5. Students are weak in Communication Skills as they belong from Rural and hilly areas and most of the students are the first generations learners

Institutional Opportunity

1. The college has the potential to start post-graduate courses.
2. To start more skill based and need-based courses in the near future
3. To start certificate courses for various age groups
4. To start foreign language courses
5. Opportunity in using the Potentials of the alumni and parents for the progress of the students.
6. Opportunity in starting the certificate course in Trekking and Tour Management

Institutional Challenge

1. To Train most of the students in employable skills
2. To convince more companies, industries and corporate institutes to arrange more placements camps in the college premises
3. To establish more linkages with national and international research institutes

4. To increase the number of students' participation in various activities
5. To increase computer literacy of more students every year
6. To enable the rural, tribal and downtrodden students to bring them into the mainstream.
7. To encourage more faculty members to do quality research and transfer it into the students and society

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The MVP Samaj's 'Arts, Commerce and Science College Tryambakeshwar, is affiliated to the Savitribai Phule Pune University, Pune. It is a degree college of co-education with three faculties viz. Arts, Commerce and Science having 890 students on roll in 2017-18. The strength of the students consists of 318 girl students and 572 boy students. The college provides flexibility in the selection of subjects through a range of eight undergraduate arts, one commerce, and two science programmes. Moreover, there are some optional subjects also.

The affiliating Savitribai Phule Pune University designs the curricula and the same is followed by the college. 03 faculty members worked as BOS members and 07 members attended workshops of syllabus designing and syllabus restructuring committees.

The Bachelor of Science has been newly added after the second cycle of NAAC. It includes two specializations i.e. B.Sc. Botany and B.Sc. Chemistry and the other three subjects i.e. Zoology, Physics, and Mathematics have been added up to Second year Bachelor of Science. Moreover, Optional Marathi, Optional Hindi and Optional English have also been added with the science stream naturally along with the science stream. In all, there are 78 courses (subjects) which have been started after the second cycle of NAAC through Bachelor of Science. The Certificate course in Soft Skills Development Course is also carried out in the college every year continuously. Savitribai Phule Pune University has also been introduced a course in 'Environmental Awareness' for second-year level students of all the three faculties viz. Arts, Science & Commerce. The objective is to create positive awareness about the environment. The students have to prepare projects on environmental problems and other courses also have prescribed projects and field tours/excursions in subjects like Botany, Chemistry, History, Economics, Geography, Zoology, etc. Moreover, the semester system is introduced to science programmes and other arts and commerce courses have an annual pattern.

Effective implementation of curricula is channelized through the academic calendar, time table, interactive pedagogy and laboratory activities. These activities are monitored through IQAC. The college collects feedback from students, teachers, alumni and opinions of parents and experts are also taken.

Teaching-learning and Evaluation

The college follows norms of Savitribai Phule Pune University and Government of Maharashtra for admission process. The college ensures the transparent and merit-based admission process. The average percentage of admitted students is 59.11% during the last five years. The average percentage of students admitted from the reserved category as per state government norms is 38.48% during the last five years. Remedial coaching classes under affiliating university scheme have been conducted for slow learners and advanced learners are motivated to undertake projects, seminars and to participate in research competition like 'Avishkar' and to write articles for college magazine 'Brahmgiri'. Moreover, it is planned to enroll advanced learners of the

college into the online courses through SWAYAM and other portals.

The college has well qualified and experienced faculty members with 10 Ph.D., 06 M.Phil. and 17 SET/NET/JRF. Six faculties are also perusing Ph.D., 05 faculties have received awards from recognized bodies. There are 05 faculty members who have been working as research guides for the last five years. Moreover, 04 faculty members are having more than 25 years of teaching experience and 07 are with more than 10 years of teaching experience. The faculty members use various methods including traditional lecture as well as new and innovative methods/techniques like student-centric methods to enhance students' various skills. The student-centric methods are used by the faculty members. They are Seminar, workshop, GD's, Presentations, Panel Discussion, Demonstration, Hands-on Training, Field Trips, Tours, Exhibitions, Debate, Elocution, Role play, Dramatization, Narration, Story Telling, Project Writing and Report Writing. The students take involvement in experiments, field trips, surveys, study tours, visits to orphanage.

The faculty of science follows the continuous internal evaluation system through unit tests, group discussions, assignments, projects. The College Examination Committee takes utmost care for the effective conduct of examination, assessments and also solves examination related grievances of students promptly from time to time. The smooth functioning of the college is being monitored by the IQAC with the guidelines of the principle of the college.

Research, Innovations and Extension

The college has established a College Research Committee to assist and monitor all the research activities. The principal sees to it that the scientific temperament and research culture and aptitude is being cultivated among the faculty members and the students. The teachers are motivated to register for M.Phil., Ph.D., send proposals for major/minor research projects, to publish research papers in reputed and UGC enlisted research journals, etc.

The faculty members have published 66 research papers in UGC notified journals and 59 research articles are published in State/National/International level seminar/conference proceedings. Three faculty members have presented their research papers in conferences abroad in countries such as China, Dubai and Thailand. The students are encouraged and helped to participate in the research activity like 'Avishkar' a state level research competition organized by S.P.Pune University. Students prepare research articles, posters to present in 'Avishkar'. Every year students do participate in such kind of activities. The students are encouraged to write research articles based on the topics and texts prescribed for the syllabus as well as the topics of present relevance. These articles are published in the college magazine '*Brahmgiri*'. The college magazine *Brahmgiri* received "Best Magazine award" for the two academic years by S.P.Pune University.

One National Seminar, three state level seminars and three university-level workshops have been organized by various departments of the college. Some of the faculty members have contributed to syllabus related books.

The college always takes initiative in the extension activities and support services. Five faculty members have received awards for research and/or extensions services. Extension and outreach programmes are organized by the college every year. It includes *Nirbhay Kanya Abhiyan*, blood donation camp, Tree Plantation, Trekking camp, Disaster Management workshop, Free medical check-up at the entry point of BA, B.Com, and B.SC, Visit to the orphanage, Students volunteers working as 'Guides' for visitors to tryambakeshwar, *Swachhata Abhiyan*, Aids awareness rally, environment awareness rally, *Nirmal Wari*, Street Plays, Folk songs, and awareness rallies for creating social awareness. There are 12 functional MOU with various institutes and

organizations and more than 55 linkages with other institutes and organizations.

Infrastructure and Learning Resources

The total campus area is of 3.12 acres. The total built-up area is 2311.08 square meter. It has sufficient and adequate space for the required infrastructure. The main building consists of Administrative Office, Principal's Cabin, Vice Principal's cabin, IQAC Cell, NSS Room, Common Staff room, Ladies Room, Department of Economics, Gymkhana Department, Department of Psychology, Counselling room, Department of Sociology, Examination Section, Department of English, Library, YCMOU Study Centre, Classrooms and washrooms at ground floor. The first floor consists of classrooms as well as Department of Physics, Chemistry, Botany, Zoology, Mathematics, Geography, Department of Student Welfare, Marathi, Hindi, Political Science, History, Competitive Exam Guidance Cell, Placement Cell and Commerce. There is a multipurpose Seminar Hall. The college building has the facility of a generator back up and solar unit. The college also has weather station, green gym, botanical garden, oxy-zone, vermicompost unit, apiculture unit, butterfly garden, guppy fish culture unit, bird feeder section, parking slot, open auditorium, canteen, and washrooms.

The college is having 16 classrooms and the seminar halls and 06 LCDs, 63 computers, 22 Laptops, 02 smart boards, LAN facility, IT facilities and CCTV surveillance.

The library is of 127.50 Sq. Meter. It has two reading sections one for students and the other for staff. The textbooks, reference books, other facilities such as newspapers, periodicals, photocopying, referral services, etc. are rendered to teachers, students, and other staff. The college is having three faculties viz. Arts, Commerce, and Science with a well-equipped Gymkhana and playground. Indoor and outdoor games facilities are available within the campus. Most of the outdoor games are played alternatively as per need. The games include discs throw, one shot put throwing ground, Javelin throw ground, jumping pit, Kho-kho, Kabaddi, volleyball. We have adequate equipments necessary for all indoor and outdoor games.

There are established procedures for maintaining and utilizing physical, academic and support services and ICT resources.

Student Support and Progression

The college has been trying to maintain a conducive atmosphere for teaching and learning through Student Support and Progression. During the last five years, the average percentage of students benefited by Govt. Scholarships and financial assistance provided by the institution is 63.06%.

The college has implemented capability enhancement and capability building schemes like 'Guidance for Competitive Examination, Soft Skills Development Programme, Remedial Coaching, and Career Counselling. Moreover, the college has a transparent mechanism for timely Redressal of student grievances including sexual harassment and ragging cases.

'Placement Cell' has been established in the college which helps in coordinating all placement activities. 36 students of the academic year 2017-18 have proceeded to higher education.

The students of the college performed well in sport and cultural activities, the students have bagged 16 medals, ranks and have participated in university/ regional / state /national /international level competitions. The average number of sports and cultural activities/competitions organized at the institutional level per year is 25. The Student Council played a vital role in establishing and maintaining a good rapport between the college administration and the student community.

College Alumni Association is registered which contributes by organizing guest lectures, annual meetings and contribution in syllabus designing. The college also provides transport services as and when needed.

Governance, Leadership and Management

The college plans all its academic, administrative and extensive programmes in tune with the vision and mission of the college under the guidance of CDC and MVP Samaj, Nashik. The college has decentralization of authority and administration through various committees like CDC, IQAC, Shift in Charge, Students Council, Library Advisory, Research Committee, Purchase Committee, Examination Committee, Women Empowerment Cell Committee, Student Redressal Cell etc.

For effective governance, the college has adopted e-governance practices in the areas of quality services of library and administration through 'Vridhhi' software, HTE *Sevarth* for financial integrated management, OPAC software for library, MAHA DBT for scholarship, Talley ERP 9, Auto-library Management Software (ALMS) and other softwares as per need.

For faculty empowerment, Management encourages the faculty for FIP and FDP. The institute provides additional funds to faculty for the organization of and participation in seminars and conferences. Performance appraisal of faculty is as per the rules and regulations of UGC and an affiliating university. The confidential report of the non-teaching staff is considered as the performance appraisal. The institution is keen on the academic, economic, social welfare of faculty and staff. There is a three-tier audit system for financial transparency. All the funds are properly utilized as per the norms and conditions. So there is no objection in the audit of financial accounts.

IQAC prepares an academic calendar for every academic year to run academic, curricular, extracurricular, administrative activities to be organized throughout the year. IQAC strives for quality enhancement through remedial coaching, short term courses, MOU's with academic, banking institutes, NGO's and industries. IQAC has encouraged the conduct of Green Audit, gender audit and Energy audit and AAA through external expert.

Institutional Values and Best Practices

Recognizing the importance of gender equity and sensitization, the college has taken efforts by organizing various lectures on women empowerment, Road Safety Awareness, counseling on health and hygiene, poster presentations, rallies, street plays and group discussions.

The dress code and I-cards are made obligatory on the college premises for students and the staff. It creates a great ambiance on the campus and also helps in creating a positive attitude among the students and instill values as well.

The green audit, tree plantation, lectures on environmental awareness, etc. are the efforts taken by the college to

create environmental consciousness. The college has taken special efforts for differently abled students by counseling, financial help, and producing study material useful to their needs.

Spacious, pollution free area, cultural and historical heritage, a remarkable number of girls, a large number of students support activities are the locational advantages whereas less industrialization, remote localities, inadequate medical facilities are the disadvantages.

The college ensures the plastic-free, green and Eco-friendly campus. The activities taken in the campus teach students awareness for all these campaigns. The college makes every attempt reach out to society by organizing various workshops, guest lectures, seminars, voters' awareness campaign, training programmes, and awareness programs.

The extension activities have been conducted to deal with local community problems, inclusion and sedateness and to promote social and national values. The college undertakes the financial audit, Academic and Administrative Audit to ensure transparency in financial, academic, administrative and auxiliary functions.

The two best practices are remarkable and helpful to the students and the success of faculty members in research and extension activities. The college faculty and students are consistently encouraged to study new concepts and to search for new avenues in research and extension areas.

Quality oriented higher education to rural students from all sections of society is the distinctive feature of the college. The college also strives for the holistic development of students through co-curricular and extra-curricular activities organized.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	Maratha Vidya Prasarak Samaj's Arts, Commerce and Science College, Tryambakeshwar
Address	Jawhar Road, Tryambakeshwar, Tal-Tryambakeshwar, Dist.-Nashik
City	Nashik
State	Maharashtra
Pin	422212
Website	www.mvp.edu.in/tryambakcollege

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	P. V. Rasal	02594-233508	8381011261	-	iqactbkcollege@gmail.com
IQAC / CIQA coordinator	Sharad Suresh Kambale	02594-234034	9604640610	-	sskambale@mvp.edu.in

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
-----------------------	--

Date of establishment of the college	15-06-1998			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name		Document	
Maharashtra	Savitribai Phule Pune University		View Document	
Details of UGC recognition				
Under Section	Date		View Document	
2f of UGC				
12B of UGC				
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Jawhar Road, Tryambakeshwar, Tal- Tryambakeshwar, Dist.-Nashik	Tribal	1.44	2311.08

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	HSc Arts	English	504	280
UG	BA,Hindi	36	HSc Arts	Hindi	504	141
UG	BA,Marathi	36	HSc Arts	Marathi	504	107
UG	BA,History	36	HSc Arts	Marathi	504	149
UG	BA,Geography	36	HSc Arts	Marathi	504	231
UG	BA,Political Science	36	HSc Arts	Marathi	504	141
UG	BA,Sociology	36	HSc Arts	Marathi	504	224
UG	BA,Economics	36	HSc Arts	Marathi	504	136
UG	BCom,Commerce	36	HSc Commerce	English + Marathi	360	244
UG	BSc,Botany	36	HSc Science	English	360	106
UG	BSc,Chemistry	36	HSc Science	English	360	157

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				4				22			
Recruited	0	0	0	0	4	0	0	4	10	5	0	15
Yet to Recruit	0				0				7			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				10			
Recruited	0	0	0	0	0	0	0	0	3	7	0	10
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				15
Recruited	6	0	0	6
Yet to Recruit				9
Sanctioned by the Management/Society or Other Authorized Bodies				7
Recruited	5	2	0	7
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	4	2	0	7
M.Phil.	0	0	0	0	0	0	2	2	0	4
PG	0	0	0	3	0	0	4	1	0	8

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	0	0	0	2	5	0	7

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
		UG	Male	572	0	0
	Female	318	0	0	0	318
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	50	36	42	26
	Female	22	21	16	16
	Others	0	0	0	0
ST	Male	203	241	222	177
	Female	82	75	81	60
	Others	0	0	0	0
OBC	Male	148	172	115	67
	Female	74	53	52	44
	Others	0	0	0	0
General	Male	122	130	101	90
	Female	83	95	94	77
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		784	823	723	557

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 172

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
11	11	10	10	10

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
890	784	826	723	557

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
258	246	264	252	240

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
171	125	89	93	86

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
27	08	07	07	07

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
30	08	07	07	07

File Description	Document
Institutional Data in Prescribed Format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 20

Number of computers

Response: 28

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
19.27	18.23	12.44	23.02	14.82

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The institution ensures effective curriculum delivery through a well-planned and documented process. Since the curriculum is designed by the affiliating Savitribai Phule Pune University, so it follows the curriculum developed by the same University. University makes the revision in the curriculum of each programme after every 3 to 5 years. There is a specific process for the revision of the curriculum. The curricula is devised in Board of Studies and forwarded to academic council and after discussion of the council members as per the procedure laid down by the syllabus committee of SPPU Pune. The process of revision is initiated with the help of syllabus designing committee of BOS of the University. Three faculty members of this college have worked as Member of BOS and six faculty members have participated in syllabus designing workshops.

The college holds the responsibility of delivering the same curriculum effectively. The curriculum includes the content of the subjects, co-curricular activities and programmes, the extension activities and social outreach programmes, etc. All these are being effectively practiced and deployed among the students of all the faculties, i.e. Arts, Commerce and Science.

Curriculum Delivery Documentation:

The Principal of the college calls a meeting with all the head of the departments at the beginning of the academic year to discuss the implementation of the curriculum designed by the university. The Head of the various departments of the college are advised to prepare teaching schedules according to the syllabus and they are also advised to discuss it with the faculty members of the department. Once the Schedule is prepared, then all the faculty members take to follow it throughout the year. Time table, academic calendar, teaching plan, etc. are prepared and followed appropriately. Periodical meetings are also conducted to review the entire process and functioning of the college. Suggestions are also given time to time.

The syllabus completion report is submitted to the Principal through the HODs at the end of every term. If the syllabus is not completed within the stipulated time by some faculty members then the concern faculty members conduct the extra lectures. The Principal organizes a meeting frequently as per the need to review the syllabus executed and the curriculum followed. Along with the syllabus, the faculty members are encouraged to arrange some co-curricular and extra-curricular activities to supplement the syllabus to achieve the objectives stated in the curriculum. Education and moral boosting sessions are arranged for self-development to supplement the curriculum. Moreover, various days, birth and death anniversaries of national, international leaders and founder members of parent institute are celebrated and observed to inculcate values and thoughts of the various social workers. Every department organizes the seminars, workshops to supplement the curricula for accomplishing the goals and outcomes of curricula designed by the university. The feedbacks from the stakeholders and the students enable faculties to improve the

curriculum delivery and enhance their professional skills.

Thus, the institution ensures effective curriculum delivery through a well-planned and documented process.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

Details of the certificate/Diploma programs

[View Document](#)

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 35.71

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	02	0	02

File Description

Document

Details of participation of teachers in various bodies

[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 99.42

1.2.1.1 How many new courses are introduced within the last five years

Response: 171	
File Description	Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented	
Response: 0	
1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.	
File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years				
Response: 0				
1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years				
2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0
File Description	Document			
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document			

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum
Response:
The college ensures the cross-cutting issues should be integrated into the curriculum. The issues relevant

to gender, environment and sustainability, human values and professional ethics are integrated into the curricular through various programmes organized by the colleges. This is done in the following manner.

A. Gender:

The college ensures that enough weight and justice is given to gender-related issues. The following activities and program are arranged for gender-related issues:

- **Lectures** arranged on gender-related issues and gender sensitization issues every year.
- **Awareness rallies** are organized to create awareness on gender equality, women education, female foeticide, etc.
- **Women empowerment and health awareness programs:** The College organizes various programs and lectures to create awareness among the girl students about personal hygiene, nutrition, and laws for women.
- **Self-security programs** are organized through NSS and Student Development Department to empower girl students regarding legal provision.
- **Workshops on the empowerment of girl** students are also organized on legal provision pertaining to safety and security.
- **Gender Audit** has been done for the last five years.

B. Environment Sustainability:

The University has been introduced a course entitled "**Environmental Awareness**" for second-year level students of all the three faculties viz. Arts, Commerce and Science. The objective is to create positive awareness about the environment. The students have to complete a project report on any environmental problem or issue and suggest solutions to such problems. The solutions may include the ways of avoiding the man-made or natural calamities such as deforestation, air, water and soil pollution, unhygienic living conditions due to industrialization, decreased of ozone layers and the problem of environmental equilibrium due to overuse of polythene or plastic and a new style of social behavior, etc. These problems are highlighted through the teaching of the subject.

The college organizes a few more activities to sustain the environmental conditions every year. These are as follows:

- Special lectures of experts and rallies to create environmental awareness, the problem of pollution and hygiene are arranged.
- N.S.S. volunteers bring awareness among the people of the adopted villages viz. Kachurli, Pimplad, and Chakore teerth.
- Tree plantation is also encouraged in the premises and in the surrounded area. Tree plantation is also encouraged and the NSS unit plays a pivotal role in tree plantation.

C. Human Values:

Some topics pertaining to human values have been included in the curriculum of B.A. in the subjects like sociology, political science, and literature. Besides, the university has also been introduced courses entitled soft- skills Development Programme and Value and life skills.

The lectures are arranged for formal content of the syllabus related to human values. However,

certain informal strategies are used to inculcate human values among students. For instance, the democratic principles of liberty, equality, fraternity, and justice have been practiced through the functioning of the college in terms of admission, a celebration of anniversaries of national leaders, freedom fighters and social reformers to mark their greatness in particular and to inculcate socio-cultural values in general. It is done besides the syllabus prescribed.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 2

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 2

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 19.21

1.3.3.1 Number of students undertaking field projects or internships

Response: 171

File Description	Document
List of students enrolled	View Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B.Any 3 of the above

File Description	Document
Any additional information	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 82.56

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
493	385	483	438	291

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
516	492	528	504	480

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 94.93

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
258	246	264	227	203

File Description**Document**

Institutional data in prescribed format

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners**Response:**

The college organizes orientation sessions for newly admitted students at the entry level especially at first year. The students' level is assessed at subject specialization. The Particular subject teacher assesses students' level and arranges some special sessions for advanced learners and slow learners. In addition to this, some of the departments of the college conduct remedial coaching classes. It includes Mathematics, Chemistry, Botany, Zoology, Physics, English, Economics, Geography and Accountancy. The students who are academically weak are placed into slow learners group and good in studies are placed in advanced learner group. Accordingly, remedial coaching sessions are conducted at the departmental level and if required at the general level as well. During the remedial coaching sessions, various kinds of evaluation tools are used at a regular interval such as Tests, Tutorials, GDs, assignments, orals etc.

The college identifies the slow and advanced students on the basis of test on general studies in the period of a month or so, and the slow students are given the extra - coaching and the advanced are given leadership and responsibilities in terms of their involvement in various college committees. Advanced students' help is also taken in lifting the slow students. The brighter students are guided to join some advanced level competitive examinations which are useful for making their career, especially; the subjects like English, Mathematics, and Accountancy require some special efforts to come at par; so we conduct the remedial course for them.

In addition to this, Savitribai Phule Pune University has been introduced special guidance scheme for the slow learners. Students are trained in difficult subjects under this scheme. It means remedial sessions are also arranged under this scheme to the slow learners in subjects like English, Economics, Accountancy, Mathematics etc. Advanced learners are asked to write articles for college magazine Bramhgiri and they are also guided and encouraged to participate in Avishkar, a research competition which is organized every year by SPPU Pune. Advanced learners are also given opportunities to lead some of the activities and competitions in and outside the campus. Soft Skills lectures and counselling sessions are also arranged for slow learners and advanced learners are given project works, surveys, and leadership activities.

The college also organizes various lectures through different committees to empower students in various skills. In short, the college ensures that the students' all-round development can be attained throughout the year by various remedial coaching sessions, special lectures, and other activities.

Thus, the slow learners are empowered in the study as well as other skill and advanced learners are actively involved in most of the activities of the college and they are also given specific responsibility in the classroom to help the slow learner to empower.

2.2.2 Student - Full time teacher ratio

Response: 29.67

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.56

2.2.3.1 Number of differently abled students on rolls

Response: 5

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

As the students are the centre of all Education, all the academic, co-curricular and extracurricular activities are organized focusing the students overall development. Therefore, the teaching-learning processes are students centric only. The college sees to it that those are conducted effectively. The methods used for all this by various departments of the college are for enhancing the learning experience of the students.

The faculty members of the college use student-centric methods thoroughly throughout the year to enhance students various skills, to make them self-reliant and develop their communicative competence and develop their critical thinking and problem-solving ability. The student-centric methods used by the faculty members of the college are: seminar, workshop, GDs, Presentations, Panel Discussions, Demonstrations, Hands-on Training, Field Trips, Tours, Exhibitions, Debates, illocution, Roleplay, Dramatization, Narration, Story Telling, Project Writing, and Report Writing

The college practices participative learning through various teaching methods like panel discussion, GDs,

role-playing, dramatization and interview techniques, demonstrations etc. This is practiced regularly by various departments of the college. The students take involvement in experiments, field trips, surveys, study tours. For example, the department of Sociology organises a visit to the orphanage regularly. These students inculcate patriotism, gratitude, life values among the orphanage students through various activities. It has been found that orphans are motivated and became bold. Now they have developed clear-cut vision of their life due to this activity. In the participative learning activity, students work with another member of the group. They are assigned a particular task in a group. They work together, come across a problem, they find a solution. Usually, these kinds of participative activities are conducted by science departments, soft skills, languages, and social science departments.

In case of field visits and study tours, they are exposed to new places and they are told the information about the place during the visits, students observe and note down certain things and then after the visit when they join their classes they are asked to write a report on the same. In this kind of activity also students talk with their fellow classmates and then they write a report on the same.

Department of Botany started the activity called 'plant for the day' in which TYBSc Botany students display one local plant with its Botanical and local name. Due to this participative learning students learnt several plants and they published their research papers in the Journals. They also presented their papers in the national and International conferences.

As the Environmental Study subject has been introduced to the second year students of all the three faculties, students attend the lectures on environmental science, they observe the surrounding, they find a problem and then they work on the problem, find out the factors responsible for creating the problem and they also give concrete suggestions for the said problem.

Thus, all the aforesaid activities can give the glimpses of how student-centric method such as experimental learning, participative learning, and problem-solving methodologies are used for enhancing the learning experience.

File Description	Document
Any additional information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 56.67

2.3.2.1 Number of teachers using ICT

Response: 17

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 29.67

2.3.3.1 Number of mentors

Response: 30

2.3.4 Innovation and creativity in teaching-learning

Response:

The college ensures that a very creative and innovative atmosphere is created in the classroom by the faculty members. The faculty members are very keen to use different innovative and creative methods, techniques and activities in the classroom to teach their respective subjects so that the process of teaching and learning can be effective and live. It includes resources like the use of e-journals, audio-visual aids, LCD Projectors, smart boards and methods like surveys, study tours, role plays, questionnaire, interviews, panel discussions, GDs, film viewing, interactive teaching etc.

The Department of History, Geography, and Sociology organize study tours whereas departments like Botany and Zoology organize field visits and seminar by PPT presentations. The tours are conducted to give students exposure of different places geographically, to make them aware importance of historical places, and show the sociological relevance of some of the social organizations and NGOs and their commitment towards a society which may create a positive impact on the students in terms of their social responsibilities.

The activity called 'Nature trails' for the BSc Botany and Zoology students to surrounding areas of college made students more prominent in the subject. This resulted in the participation in the Avishkar competition, paper presentations in the State, National and International conferences. The outcome of this innovative practice is that the students presented their research papers in national seminars and won prizes. Two students delivered talk in the Biodiversity workshop organised by RYK Science College, Nashik held at Amboli (Tryambakeshwar). Students are well acquainted with the Biodiversity of the area and therefore delivered talks to forest officials, villagers, and demonstrating plants and birds to school kids.

The Department of Chemistry organizes industrial visits to enhance students understanding of chemical plants, industrial safety and scope and limitation of physics and chemistry whereas the Department of Physics organizes a visit to firms dealing with electric appliances, simulation practicals demonstrated on internet.

The faculty of the commerce organizes visits to commercial institutions like banks, small scale business houses and auditors' offices for giving students experience to the actual working of all these institutions throughout. The faculty of commerce also organizes various lectures on business and commerce related issues.

The languages departments use innovative methods and techniques like panel discussion, dramatization, role-playing, GDs, film viewing.

The department of social sciences arranges various days throughout the year to inculcate social values, life skills, socio-cultural understanding, and socio-psychological acquaintance. Apart from this, they also

organize events like an essay, debating, illocution competition, poetry recitation etc.

Moreover, Soft skills development programme, seminars, PPTs, workshops, hands-on training, tests and tutorials are also organized for students of all the departments.

File Description	Document
Any additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 88.01

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 18.1

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	8	6	2	3

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 9.7

2.4.3.1 Total experience of full-time teachers

Response: 262

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years**Response:** 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

Institutional data in prescribed format

[View Document](#)

e-copies of award letters (scanned or soft copy)

[View Document](#)**2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years****Response:** 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

List of full time teachers from other state and state from which qualifying degree was obtained

[View Document](#)**2.5 Evaluation Process and Reforms****2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level****Response:**

The college follows the norms of the affiliating university regarding evolution procedure. However, the college has been adopted as a dynamic system for continuous internal evaluation for arts, commerce, and science stream. It is dynamic in the sense that all three faculties have variations and independence for internal evaluation.

The college has been formed the Examination Committee as per the guidelines of the Savitribai Phule Pune University and appointed the College Examination Officer (CEO) for the Exam section. The committee plans the programs and strategies for conducting internal examinations as well as the University exam.

Every department adopts different tools for internal continuous assessment of the students. Moreover, various reforms are introduced for internal continuous assessment of the students by all three faculties. The affiliating university has also introduced some reforms in the evaluation system.

The following are the tools used by various departments for continuous internal evaluations. It includes: tests, tutorials, seminars, presentations, GDs, projects, assignments, demonstrations, field visit, tours and excursions reports, oral exams, panel discussions etc.

The different departments of the college use different tools every year for continuous internal evaluations. The departments of science stream usually follow demonstrations, presentations, seminars, hands on training, field visits and report writing etc., whereas the departments of the arts faculty follow- seminars, tests, tutorials, assignments, orals, group discussion, tour, and excursion etc. and commerce faculty use, presentations, GDs, exhibitions, personal interviews etc. for continuous internal assessment.

The internal evaluation of science faculty has 20% marks at undergraduate program and 80% semester pattern. The first year of the Science faculty has got annual pattern of examination whereas semester patterns is adopted at the second and third year. The undergraduate students of Arts and Commerce faculties also have 20% marks for internal evaluation with annual pattern of examination. The Examination section and concerned departments make a schedule for the internal examinations for the courses under prescribed curricula. The students are evaluated through various tools and other means of informal examination such as classroom seminars, presentations, home assignments, orals, tutorials etc. It is very helpful in assessing students continuously throughout the year or semester. Savitribai Phule Pune University has prescribed the annual pattern of examination for the under-graduate courses of Arts and Commerce faculties. The term end exam is for 60 marks at the end of first term. The students acquired marks are converted into 20 marks. The parent institute follows centralize question paper setting for all the colleges run by the same management. The central assessment program (CAP) is conducted in the college. There is also the provision of the retest (Re-Examination) for the students at internal examinations. Moreover, one written examination is also scheduled for internal assessment of the undergraduate students of Science faculties. The faculty members use tutorials, home assignments, classroom seminars, presentations, problem solving sessions etc.

Thus, the overall functioning of the examination department is smooth and effective. It creates a very good impact on the overall functioning of the college.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The Mechanism of internal assessment is very transparent. The transparency of the internal exam begins with the paper setting of the question papers. The parent institute conducts a centralized process for the paper setting of internal examination of all the branches of the institute. A separate panel is appointed in each of the subjects and managed centrally at Central office of the institute, Nashik. The panel submits two

sets of question papers for their respective subjects. One set is selected then for the exam. The college ensures the secrecy of the exam. The exams are conducted as per guidelines prescribed by the university. They are supervised by invigilators who maintain the code and conduct of an examination in the exam halls. All students are given a similar examination atmosphere and conditions. Once the examinations are conducted, the answer scripts of students are evaluated by faculty members of the college. The teachers maintain impartiality and fairness. They ensure that they mark each student equally and maintain a code of sincerity. The performance of the students is displayed on the notice boards. The students who are unable to appear for the examinations or being unable to perform well in internal exams are given the opportunity to reappear for the Re-test examination. An internal test is conducted in each semester for Science stream students. The notices about the internal examination are displayed well in advance on the notice boards time to time so that the students get enough time for preparation. The marks of internal assessment are displayed on notice boards and the filled through online process on the university website.

The Mechanism of internal assessment consists of tests, tutorials, assignments, seminars, oral examination, objective type questions, quiz tests, term end written exam, etc. The college takes efforts to make them transparent and robust in terms of frequency and variety. Efforts followed by college are:

- The students of the subjects of the science departments need help and guidance during the time of practical exams in the experiments. An assessment is equally important. It has also been observed that the theoretical part of the syllabus is also necessary to be assessed frequently and by using different methods of assessment.
- The faculty members of some of the departments like Zoology, Physics, Chemistry, and Math assess the subjects or topics taught through objective type questions.
- The faculty members validate whether the students have understood the topics of practical by assigning the responsibility of testing.
- Oral examinations are conducted by the Science Departments, English, Marathi, Hindi department and Commerce faculty.
- The Xerox copy of answer sheets of the students can also be given if they require.
- The students are guided in their weak areas of internal exams performance after the evaluation.
- Suggestions are given to the students who need to improve and the ones who performed well are appreciated.
- The feedback on their performance helps the student to perform better next time.

Thus, the process of continuous internal assessment is carried out with complete transparency.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The college follows the transparent mechanism to deal with examination related grievances. It is also always time bound and efficient. Both the internal as well as university exams are conducted in fearless and disciplined atmosphere at the level of college. Grievances from these two types of examinations are solved through a system and a proper process laid down by the college and university.

Examination Grievances Redressal Committee:

The Examination Committee of the college solves problems and grievances of internal examination at the college level. The CEO of examination functions as the Chairman of the exam committee. The efficient faculty member is generally in charge of the position. Grievances observed in internal examinations are sent to the committee. The students who get fewer marks of their expectation, re-evaluation is available to them. They can apply for the same. The students are also allowed to ask for revaluation of answer sheets within fifteen days after the declaration of result. The same mechanism is in practice for the university courses. In re-evaluation, papers are given to another teacher of the same subjects and then the result is communicated to the students. This process is time bound and a process suggested by the university is followed.

In case of term end examination, grievances are resolved in time. The departments display marks of the internal evaluation on the notice board. The faculty members also resolve some of the minor cases when students come to them with the grievances regarding evaluation.

There is a separate provision for redressal of grievances related to university examination. There is an online procedure for Photocopy. After receiving photocopy of their answer papers students can verify their papers from another concerned subject expert. If students are not satisfied with the assessment, they can apply for re-evaluation.

After a certain period the university communicates the updated of the re-evaluations and further they are communicated to the students.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The college prepares and follows the academic calendar for the conduct of continuous internal evaluation (CIE). The academic calendar is prepared by the IQAC. The academic calendar is quite inclusive. It incorporates the schedule of all the academic, co-curricular and extra co-curricular activities to be organized in the year. The academic calendar is displayed on notice boards, college website, and in the departments for the convenience of students, faculty, and parents. The examination committee provides guidelines to prepare the time table for continuous internal examinations. The time table for university semester examinations is provided by the university. The CIEs are conducted class wise and subject wise by the concerned teachers. As suggested by the university the internal examination includes seminars, group discussions, project presentation, assignments, projects, etc. These examinations are conducted by each department as per the convenience in the framework provided by the examination committee. The results of internal examinations are discussed in the classroom. Necessary feedback is given to the students. The overall performance of every department is discussed in the departmental meetings and meeting with the Principal. The record of all internal examinations is with the department and examination committee. It is also handed over to the IQAC at the end of every academic year.

Thus, the students' academic performance is analyzed from the results declared by the University of every Examination. The results are discussed in the departmental meetings as well as in a common meeting of the examination committee. Further, they are taken into consideration for the next year policy and pedagogies used for the next academic year.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The college offers clearly stated Programme Outcomes, Programme Specific Outcomes, Course Outcomes, and Learning Outcomes. The Vision and Mission statements are displayed on the college website, prospectus and college campus. These outcomes have been set according to the variety of programmes and by considering the level of students of the college. As the college is situated in the tribal area, the students' level and their needs are considered in the setting outcomes.

The Programme Outcomes are mentioned by the affiliating university in the syllabi prescribed to each class. Faculty and students are expected to get them acquainted with these. At the beginning of every academic year, the programme outcomes are verbally communicated to the students by teachers and the Principal also mentions in his welcome speech at the beginning of the year. They are also displayed on the college website and brochure.

Course Outcomes, as well as Learning Outcomes, depend upon the nature of the course and the subject concerned. They are also defined by the university and are clearly mentioned in the syllabus of particular class and subject.

The Programme Specific Outcomes are closely related to the content of the syllabus. All these outcomes are stated and discussed among the students in the classrooms directly or indirectly. There are some universal learning outcomes also which are inherent in every syllabus. The students are encouraged, guided to learn and imbibe these outcomes. They are also infiltrated to students through organization and participation of co-curricular and extra-curricular activities. Every department is expected to plan and conduct all activities in light of the programme outcomes, course outcomes and all the departments need to follow this.

There are certain ways to assess whether the programme outcomes have been achieved or not. The performance of students in university examinations and in different internal examinations is a parameter of outcome assessment. For the assessment of students, summative and formative approaches are followed to get intended learning outcomes. The teaching-learning and assessment processes are reviewed by the IQAC through academic and Administrative Audit. It includes an external peer team member. Records of academic results and other achievements are maintained by the departments. They are submitted to the IQAC at the end of the academic year. The feedback obtained from students on the teaching-learning process help to understand the expected learning outcomes.

Secondly, the students' overall performance in co-curricular and extra-curricular activities and behavior on and off the campus help to judge the programme or course outcomes. The college tries its level best to inculcate above-mentioned outcomes.

Following are some of the Programme, Course outcomes related to our courses:

Arts

- Communication skill and competitive spirit, literary sensibility
- Good citizenship with soft skills development.
- Constructive social work through women empowerment, gender equity, Opportunities to differently abled students, subject knowledge

Commerce

- Entrepreneurship development and career opportunities in Commerce.

Science

- Creation of scientific temper through science exhibition and science association programmes.
- Collection of rare species through field work.
- Study of ecology through fieldwork in different regions.

File Description	Document
COs for all courses (exemplars from Glossary)	View Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The college possesses a well-organized mechanism to evaluate the attainment of programme outcomes, programme specific outcomes, course outcomes at each stage. All the faculty members are committed to explaining the course-specific learning outcomes to students. The teachers are made aware by IQAC through regular communication, meetings, and reviews. Moreover, the college ensures that the curricular, co-curricular and extra-curricular activities are organized regularly and the success of the activity highlights the attainment of outcomes.

The college practices formal as well as informal strategies to establish that the students achieve the learning outcomes through the courses/programmes they learn. The college organizes various activities. The vision and missions statements of the college are reflected through a variety of activities organized by various departments and support services provided by support service units of the college. Specific objectives are set while planning and executing every activity. It is expected from departments to submit an annual plan of activities to be organized with clear objectives to IQAC. The Principal and the CDC also support these kinds of activities as they are specific outcomes focused activities.

The learning outcomes are examined with the help students' performance and results of students in internal and university examinations. An analysis is carried out at the department level. Feedback is provided if needed. Regular meetings of faculty members and non-teaching staff are organized by IQAC to discuss the specific learning outcomes achieved. They are also conveyed to the parent institute officials. Thus, the parameters to evaluate achievements of students include the academic performance, performance

in extension activities, enrolment to higher education, number of placements made, number of awards and prizes received by the students.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.3 Average pass percentage of Students

Response: 70.18

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 120

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 171

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.9

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

Response: 30

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The college ensures that a very academic and conducive atmosphere is maintained throughout the year. The college constantly attempts to strengthen the research culture among the faculty members, students and stakeholders by providing the best of the academic and conducive research environment. The college has established a college research committee to assist and monitor the progress of the research undertaken. The principal ensures the scientific temper and research culture and aptitude is being cultivated among the faculty members and the students. The college strives for convincing the faculty members to update their

knowledge by helping them to pursue higher studies and undertake various research activities. The teachers are motivated to register for M.Phil., Ph.D., send proposals for major/minor research projects, to publish research papers in reputed research journals, etc. The college research committee functions with an objective to promote the faculty members to acquire knowledge. So the faculty members are free to do research in the area of their own choices and in emerging areas and fields. The faculty members who have been involved in research leading to M.Phil. and Ph.D., are given duty leave. The proposals of major/minor research projects are discussed at the departmental level as well as reviewed by the research committee before submitting to the funding agency. Moreover, financial assistance and duty leave is also given to the faculty members attending workshops, seminars, and conferences at university, state, national and international level. They are also motivated to present research papers in the conferences abroad. The college supports and provides duty leave to the faculty members to participate in an orientation course, Refresher course and short term courses. The college also encourages various departments of the college to organize university, state, national and international level workshops, seminars and conferences in the college. The students are encouraged and helped to participate in the research activity like 'Avishkar' a state level research competition organized by S.P.Pune University. Students prepare research articles, posters to present in 'Avishkar'. Every year students do participate in such kind of activities. The students are encouraged to write research articles based on the topics and texts prescribed for the syllabus as well as the topics of present relevance. These articles are published in the college magazine 'Bramhgiri'. Science faculty, some of the departments from Arts and Commerce organize exhibitions on innovative themes. Students prepare projects, models, and information charts, wall papers, related to these themes. Students perform street plays to create awareness among the students and society. This kind of activity helps in nurturing scientific temper among the students.

The field visits and study tours are arranged and students are asked to write a report on the same. The students are guided for preparing projects based on the syllabus prescribed for the final year of the degree. The departments organize workshops and renowned personalities are also invited to deliver guest lectures for the students.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

List of workshops/seminars during the last 5 years

[View Document](#)

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
e- copies of the letters of awards	View Document

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 1.38

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
20	14	13	04	14

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 5.18

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
08	10	11	18	11

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The college organizes various extension activities and social outreach programmes for sensitizing students to social issues and to have their holistic development during their undergraduate studies. The college strives for the upliftment and all-round development of the students. Therefore, the college has been developed a very healthy network with neighbourhood community through various extra-curricular and extension activities.

The extension activities are planned and implemented effectively in the neighbourhood community. Students and the faculty members voluntarily shoulder the responsibility in the extension activities. These activities are implemented through the various committees, support services like NSS, Cultural Committee, Earn and Learn Cell, Student Development Cell, Women Empowerment Cell, Research and Development Cell, Science and Social Science Association and Literary Association.

The NSS unit shoulders a very substantial responsibility in implementing the extension activities. The certificate of appreciation has been issued to NSS Unit by the affiliating university for its best services. NSS implements various extension activities throughout the academic year. It includes Nirbhay Kanya Abhiyan, blood donation camp, Tree Plantation, Trekking camp, Disaster Management workshop, visit to the orphanage, Students volunteers working as 'Guides' for visitors to Tryambakeshwar, Swachata Abhiyan, Aids awareness programme, environment awareness rally, Nirmal Wari, Street Plays, Folk songs, and awareness rallies for creating social awareness.

NSS Unit of this college organizes a seven-day camp every year in an adopted village. The NSS participants and teachers stay in the village. The particular schedule of work is prepared and followed. The work comprises of making roads, digging soak pits, building bandhs, CCTs, tree plantations, Swachhata campaign, awareness on snake bites and its misconceptions, organisation of rallies on various issues such as cleanliness, tree plantations, pollution, health awareness, superstitions, value education etc. The total worth of the work done through NSS unit of this college in last 5 years is 5 lakh. This has been certified by the *Gramsevak* and *Sarpanch* during the period. Along with aforesaid physical exercise various lectures and workshops have been organised during the camp period on current issues by eminent personalities in particular fields. The sole aim and attempt of this camp is to inculcate value and life education through all these activities, personality development and the students should be best citizen of nation.

The cultural committee also organizes various activities. It enhances the artistic skills of the students by motivating them to participate in various cultural events. The one-act plays, street plays are organized to create awareness about various issues such as violence against women, voter awareness, Superstitions etc.

Thus, all these activities have a positive impact on students to enhance emotional, intellectual, social and interpersonal development. As the students work together, the team spirit is developed among the students. They learn to negotiate, communicate, manage conflicts and understand social issues. These activities help to make them sensible towards the problems of disadvantaged and underprivileged of the community. This awareness gradually helps them groom holistically. So, students' holistic development can be noticed. These activities also help to boost their self-confidence and increase competence in studies.

File Description	Document
Link for Additional Information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 1

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	00	1	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 24

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
05	05	04	05	05

File Description	Document
Number of extension and outreach programs conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 21.61

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
250	130	100	185	143

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 40

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
15	16	1	4	04

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document
Copies of collaboration	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 12

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
3	0	7	2	0

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The college is located at the source point of the second largest river of India 'Godavari'. It is a natural place having pollution free and natural environment. People from all over the country visit the place. The college is categorized as a tribal college as the students are from tribal social groups. The total campus area is of 1.44 acres and the total built-up area is 2811.00 Sq. mt.

The main building consists of Administrative Office, Principal's Cabin, IQAC Cell, NSS Room, Common Staff room, Department of Economics, Department of Physical education, Department of Sociology, Examination Section, Department of English, Library, YCMOU Study Centre. The Classrooms and washrooms are at the ground floor. The first floor consists of classrooms as well as Departments of Physics, Chemistry, Botany, Zoology, Mathematics, Geography, Marathi, Hindi, Politics, History, Commerce, and classrooms. There is a multipurpose Seminar Hall and two halls with ICT tools. The college building has the facility of a generator back up. At the left side of the main building, there is a green gym and weather station and the right side there is parking slots. The canteen is on the back side of the college and washrooms are also available at the back side of the college. One open auditorium structure is built up and it is also used whenever needed. The Vermi-compost Project and Botanical Garden are maintained by Department of Zoology and Department of Botany respectively.

Presently, the building premises has total sixteen class rooms, five laboratories, three seminar halls and indoor gymnasium. The faculties use I.C.T. based teaching aids. The college has well-equipped laboratories with required instruments for practical purposes. The computer systems are also available in laboratories, office, and library with internet facility. Computer systems are connected with L.A.N.

The library is of 127.50 sq. mt. including reading sections one for boys and the other for girl students. The text books, reference books, other facilities such as, newspapers, periodicals, photocopying, referral services are rendered to teachers, students and other staff. The entire infrastructure is under CCTV surveillance.

The each of the section of this college consists of basic equipment and infrastructure. The process of teaching and learning is being carried out with the help of all these infrastructural facilities. The classrooms are adequately equipped. The laboratories are also self-sufficient in terms of various instruments, tools and equipment. The teaching learning and evaluation is carried out through the above mentioned facilities available in the premises such as Library, reading rooms, commerce lab, computer lab, language lab, science laboratories etc.

Thus, the above mentioned adequate infrastructural facilities are available for the teaching and learning process in the college.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga

centre etc., and cultural activities**Response:**

The college tries to create a favourable atmosphere for sports and games and cultural activities. The students are encouraged to take part in various sports competitions and cultural events throughout the year in the campus as well as outside the campus. The Students are given enough facilities in terms of their specific sports and cultural events.

The sports and games which are practiced in the campus are - playground and courts for games Kho-Kho, Volleyball, Kabaddi, Long Jump, and double single bar, chess, cycling, Cricket, cross country, yoga, wrestling, gymnastics (malla-khamb) etc.

The list of infrastructural facilities available for games and sports and cultural activities are given in the following table.

Table

Sr. No.	Infrastructure
	Games and Sports
1.	Gymkhana
1.	Playground
1.	Yoga Hall
	Cultural Activities
1.	Seminar Halls
1.	Activity Room
1.	Open Theatre structure
1.	NSS Room Office
1.	Students Welfare Council Office

The college has a well-equipped Gymkhana and a playground with 1.68 acres space. Indoor and outdoor games facilities are available within the campus. Most of the outdoor games are played alternatively as per need. The games include discs throw, one shot put throwing ground, one Javelin throw ground, jumping pit, Kho-kho, Kabaddi, volleyball and hand ball. The indoor games are played in the gymkhana department and sometime seminar hall is also used for some indoor games and competitions. There is adequate equipment necessary for all indoor and outdoor games.

The college has a special multi gymnasium. It consists of the following equipment.

- Bench press exercise one

- Bench press exercise two

- Chin up exercise

- Thigh exercise

- Shoulder exercise

- Hip exercise

- Shoulder press exercise

- Knee exercise

- Push up exercise

- Pulley exercise
- Cycling
- Tread Mill
- Dumbbells
- Curling Rode
- Stretching Mat
- Rope Exercise Equipment
- Skipping rope, lazim, dhol, Drum,

Cultural Activities:

The college is also very keen in arranging various cultural activities and competitions such as celebration of National Festival, anniversaries of national leaders, personalities and freedom fighters etc., Independence Day, Republic Day, Samaj Din and the Annual social Gathering. The infrastructural resources are available for cultural activities that include seminar halls, activity room, open stage, playground, and N.S.S. room and students welfare block.

The college has fully equipped Cultural Unit for students who have genuine interest in artistic activities. There is a separate room where all instruments are placed. Students can prepare and practice there at the time of competitions. The College has purchased necessary instruments for classical and modern cultural activities and events like Folk Orchestra, Folk Dance, Bhajan, Kirtan, Bharud, Group Songs, Vocal and Classical Singing. They include Harmonium, Tabla, Dhol, *Mrudung*, Jhaz, Flute, and other accessories.

As a result cultural activities various students of this college have opted their career in cultural field viz. *Pravachan*, *Kirtan*, *Bharud*, performing Flute and *Mrudung*, *Katthak*, etc.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 30

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 06

File Description

Document

Number of classrooms and seminar halls with ICT enabled facilities

[View Document](#)

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 0

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

Details of budget allocation, excluding salary during the last five years

[View Document](#)

Audited utilization statements

[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The area of the library is 127.50 Sq. Meter. Library Management System (LMS) is very crucial in any automation process in the library. The library automation system provides a range of specialized services and functions to its users. The library is automated from the year 2011-12. The software was changed to office integrated one in 2012-13. The **Auto Library Management Software-Version -1.9.1.0** was installed. The library was partially automated earlier. It is fully automated from the year 2017-2018. This software is a fully integrated multi-user library system to run on a wide spectrum of hardware and software platforms. It performs all the activities related to acquisition, cataloguing, circulation and online public access catalogue. The Library is fully computerized. Books circulation, issuing students' I-Card, book search, all this is done with the help of the same software.

The library has total 8850 books, 32 Journals, 20 rare manuscripts, newspapers and periodicals. The accession of books is computerized. There are separate computers for library users for the students and teachers to search the book OPAC in the library. CDs and DVDs are available on various subjects. College provide e-learning environment to interested readers. They are used in actual teaching. The library has subscription of INFLIBNET for E-resources from 2013-2014.

All the books are bar-coded and through OPAC system. Books are searched by either by name of the author or title. And then are issued to the students and teachers by ILMS Software

The ILMS Software is highly user friendly. The following are some of the features of the same:

- The software contents integrated functions
- Interactive and screen oriented menu driver.
- Multi user usage
- Staff defined security.

Modules of the Software

- **Acquisition Module:** It includes the files like category file, class file, subject file, book entry file and member file
- **Catalogue Module:** It contents addition of new copies, holding updates and detailed information about documents in a book entry format.
- **OPAC:** This helps us to search a book by title, by author, by subject, by publisher, by vendor name, by date of purchase, by date of issue, by non-issued books, advance search key word, language, class no, author, accession number, subject and category. This system also traced reading or reference material.

Circulation Module: This module helps to provide a variety of services. It includes creation of members' database, new Member enrolment, updation of records in members' database, renewal of records and issuing and returning of books.

The software generates essential reports such as I card view, Bar code printing, Accession reports, Circulation, book pending list, I-Cards can be prepared by the help of the same software.

Thus, Library is automated using integrated Library Management System.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The library has a separate block having area of 127.50 Sq. Meter. It has Librarian section, separate space for the clerk and non-teaching staff at the counter. Separate reading rooms for students and faculty, The library has total 8850 books, 32 Journals, 20 rare manuscripts, news papers and periodicals. The collection comprises of books, textbooks, reference books, books for competitive exams. Various encyclopaedias and dictionaries are available for reference. There are a sufficient number of books for competitive exams like U.P.S.C., M.P.S.C., N.E.T. (UGC & CSIR), S.E.T., Railway, LIC, banking, police recruitment etc.

The library has many rare and valuable books. The major among them are -

Sr No	Title	Auther	Publicatin	Ye
1	?????????? ?????? ??? -1	????,??????	????????? ??????? , ?????	1898-99
2	?????????? ?????? ??? -2	????,??????	????????? ??????? , ?????	1898-10
3	?????????? ?????? ?????? ??? ????? ?? 1920	????? ??? ? ???	?? ?? ????? ????????	1998-19
4	?????????? ?????? ?????? ??? 1920 ?? 2003	????? ??? ? ???	?? ?? ????? ????????	1998-20
5	????????? ???????	????? ?,? (????)	?????? ??????????	1962
6	Molswort Marathi English shabdakosh	Bhave, H A	Varda Books,Pune	1831
7	Diamond Encyclopedia of world Scientist	Kardekar Shshikant	Diamond Publication	2011
8	Encyclopedia of Social Science	Joshi,B.R	Diamond publication	2007
9	?????? ?????????????? ???	?????,?.?? (????)	(Mehata Publising,Pune	1986
10	Encyclopedia of Environment	Vyas Shyam	Jaina Publishers Dealhi	2003
11	????????? ???	????? ?????? (??????????????,?????)		1976
12	????????????????? ?????	????, ?????????	??????????,?????	2011
13	?????? ???? ??????????	?????????,????? (????)	????? ?????????,?????	2003
14	webster;s New World Dictionery	Agned Michael (John Wilwy & Sons Inc, USA Editor)		2000
15	Word Development Report	World Bank,	Oxford University,	2003

16	Earth Condensed (The word Atlas)	Loretta Barnard		2009
17	Organizational behavior	Fred Luthans	McGrawHill, New York	2011
18	The History Of Modern Science	Heilbron,J.L Editor)	(Oxford University,New	2003
19	Medieval Indian History	Chitnis K N	Atlantic ,New Delhi	2003
20	?????? ????????????????	????,??.??.	Diamond publication	2007

Thus, all these resources have enriched our library. Teaching, non-teaching staff, stakeholders, students make use of these enriched resources for making them updated.

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 1.09

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 10

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college frequently upgrades its IT facilities as and when needed and there is a particular mechanism for the same. As per the requirement of every year the provision is made in the budget for annual maintenance. All the departments of Arts, Commerce and Science faculty have been provided with computers and some of them have also been given printers and LCD projectors. Internet facility is provided to all Departments. The campus is networked through LAN. The college has BSNL broadband 6 mbps net for internet connectivity. LAN facilities and licensed software are installed. The faculty members and other staff use resources from various websites and web links for regular teaching learning and administrative process. The parent institute has identified three institutes for maintenance of all computers. They are Karmaveer Adv. Baburao Ganpatrao Thakare College of Engineering, Gangapur Road, Nashik, Viraj computer and Multinet Computers. Every department and other supportive service units of the college have to submit a demand letter for maintenance and upgradation or purchase of new ICT resources. The updation is done as and when required, new practical curriculum prescribed and when new technology is introduced etc. The PCs and software are updated every year as per need. It is a continuous process over the years.

4.3.2 Student - Computer ratio

Response: 13.91

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: <5 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description

Document

Facilities for e-content development such as Media Centre, Recording facility,LCS

[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 74.17

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
15.3	14.23	8.5	18.02	9.9

File Description

Document

Details about assigned budget and expenditure on physical facilities and academic facilities

[View Document](#)

Audited statements of accounts.

[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic

and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college follows a particular system for maintaining and utilizing. It has been formed C.D.C. to monitor all the academic and administrative work of the college. The college has a provision of budget allocation for various activities and maintenance. The college sees to it that maintenance like repair of furniture, electrical work and equipment is to be done from respective agencies at proper rates. The principal of the college forms committees with the consultation with IQAC. This includes Purchase Committee, Maintenance Committee, Infrastructure Development Committee, Library Advisory Committee, Gymkhana Committee, and Cultural Committee. The chairmen of these committees suggest their requirement at the beginning of the academic year. The necessary amount of budget is fixed in the meeting of C.D.C. along with Heads of all the Departments.

Maintenance and utilization of Laboratories:

The science departments see to it that equipments in science laboratories are cleaned regularly. Moreover, mechanical parts are lubricated periodically so that they function well all the time. The microscopic repairing work is done by teachers and non-teaching staff of the respective laboratories. In case of major repairing, technician may be called and get repaired. When instruments are not in use they are kept in cupboard or wrapped properly. The purchase of equipment is done as per the need. Labs are cleaned and maintained regularly. Generator is used in absence of irregular supply of electricity so that they can be used optimally. The up-gradation of electric wiring through panel boards with suitable cables is also done. Moreover, constant supply of water is made available with the help of electrical motors. We have 15 KVA Solar power grid systems.

Maintenance and utilization of Library:

The advisory committee sees to it that the smooth and effective functioning of all the services are provided to the students and the staff. The committee also bears different responsibilities like finalizing the annual budget, purchase of the reference books, text books journals and periodicals, and some other important books.

Periodical cleaning of the books and racks and binding of old loose books is done to preserve them. The advisory committee can also suggest the up gradation and creation of new infrastructure for the library. It also decides the Library fees, book collection late fees, deposits, selling of old newspapers and disposal of unwanted books. Library makes available different newspapers in Marathi, Hindi and English. It also provides current issues like Employment News, University News etc. Library also provides facility to outdoor readers like retired staff, alumni etc. The Study room remains open from 8.00 a.m. to 5.30 p.m. except holidays. Library remains open from 8.00 am to 8.00 pm during examination period. Fire safety unit is installed as the precautionary major at the entrance of the library. Stock verification is done after every two years.

Maintenance and utilization of Gymnasium:

The college has adequate Gymnasium and a playground which are well maintained and used optimally. Gymnasium Hall is utilized for playing indoor games such as table tennis, chess and carom etc. The college has the playground. This is utilized for cricket ground, football ground, disc throw pit, Javelin

throw pit, kho-kho, kabaddi, volleyball, hand ball etc. The college organizes different matches at different levels e.g. District level, Zonal level, Inter Zonal, etc.

Maintenance and utilization of computers:

Maintenance of computer is done regularly as per requirement and major work is done during vacation. The job of maintenance of computers is given to the technician appointed by the college. In case of physical damage expert from related agencies is called. Internet is provided to computer systems. LAN and internet connectivity is regularly tested.

Maintenance and utilization of Classrooms:

One of the ITI branches of our parent institute repairs the broken desks and damaged desks are replaced by new ones. This branch repairs as well prepares new desks. Black boards are repaired and glass boards if broken are changed. Electric fans are provided for ventilation in the classrooms. Classrooms are allotted to peons for cleaning regularly. The colouring of the building is done whenever necessary. There are 16 classrooms. The college provides classrooms for various university examinations as well as the YCMOU examinations. Moreover, the college is also provided for other examinations and related work conducted by Government of Maharashtra and some other government agencies. Apart from this, the college has appointed a watchman, a sweeper, and non-teaching staff for maintaining the infrastructure

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 45.11

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
413	341	412	245	289

File Description

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Document

[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Number of students benefited by scholarships and freeships besides government schemes in last 5 years

Document

[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling

3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 13.39

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
103	113	120	90	78

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0**5.1.5.1 Number of students attending VET year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

Details of the students benefitted by VET

[View Document](#)**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases****Response: Yes****File Description****Document**

Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee

[View Document](#)

Details of student grievances including sexual harassment and ragging cases

[View Document](#)**5.2 Student Progression****5.2.1 Average percentage of placement of outgoing students during the last five years****Response: 29.3****5.2.1.1 Number of outgoing students placed year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
13	17	19	21	17

File Description**Document**

Self attested list of students placed

[View Document](#)

Details of student placement during the last five years

[View Document](#)

5.2.2 Percentage of student progression to higher education (previous graduating batch)**Response:** 18.13**5.2.2.1 Number of outgoing students progressing to higher education****Response:** 31

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)**Response:** 0**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	6	9	11	12

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities**5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.****Response:** 2

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	0	1	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The college has an active Student Council. Every year a new council used to be formed as per the guidelines of the university. The structure of Student Council includes representatives from all three years (First, Second and Third year of Arts, Commerce, and Science) highest ranked students of the previous year's examinations. The Student Council also includes students' representation from NSS, Cultural activities, sports and two girl students from reserved category as per the rule laid down by the Maharashtra University Act.

The student council plays an instrumental role in establishing and maintaining a good rapport between the college administration and the students' affairs. This council has been proved as a very useful medium for the students to put forth their demands, inconveniences, difficulties, and requirements related to all aspects of the institution. It also assisted the college to understand the needs of students and to find out the harmonious solutions to the students' issues. Minimum two meetings of the student council are generally conducted every year. The council addresses the various issues related to the students such as library services, sports, facilities of drinking water, organization of various activities, competitions and cultural programmes, day celebration, students' felicitation for different achievements, activities organized by N.S.S, Students Development Cell and organization of Annual Prize Distribution Function and some other new arising issues. The college administration sees to it that all the above-mentioned issues are solved in harmonious manners. It helps to maintain a good and healthy atmosphere on campus.

As per the guidelines of the affiliating university, the college takes students' involvement in various committees like Library, NSS, Cultural, Sports, Literary Associations, Science and Social Science Associations and Grievance Redressal Cell, student redressal cell, sexual harassment cell, anti-ragging, campus development cell, women empowerment cell, competitive exam cell. Students' views are taken into account while planning and execution of all activities of these committees. Because of the students' active participation and useful suggestions, the college has marked remarkable achievements through these

activities e.g. 'Bramhgiri' the college magazine has got prize in two academic years through the competition organized by University. Another contribution of students' participation in administrative functioning made certain changes in the overall smooth function of the students. The dress code and identity card to all students and the staff has been introduced by the college that created a decent and holistic atmosphere, equity, and discipline on the campus. Moreover, it has helped to avoid the issues related to indiscipline and sexual harassment in college premises.

They have given students opportunities like introducing guests, anchoring, participating in debates, organizing functions, etc. And the result of all this is that students overall development is found among the students. Being the members of the council, student representatives play an important role in the organization of science exhibition, wallpapers, sports events, organization of Seminars, Conferences, etc. Thus, the college takes the utmost care in involving promising students of the college in organizing various activities in the college.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 6.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	7	7	6	6

File Description

Document

Number of sports and cultural activities / competitions organised per year

[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

ALUMNI ASSOCIATION CONTRIBUTION

The Alumni Association of Arts, Commerce and Science College has been playing crucial role in creating a very positive and harmonious atmosphere in the premises. The Alumni Association has been started at the time of second cycle of NAAC. The association has been trying very hard for making more number of members of Association. This college recently completed 20 years of establishment. Some of the Alumni

have acquired a prestigious position in Agriculture, education, Journalism, catering, spiritual, social, political, business, judiciary, tourism, industry and almost all walks of life.

The alumni association works separately under the auspices of the college. It is a recently registered body under charity commissioner. Alumni Association consist of president, vice-president, cashier, secretary, and members. The college has formed a separate committee to look after alumni.

We try to incorporate alumni participation through various ways in the overall development of the college. In the present, a period (2013-14 to 2017-18) the college sought alumni participation in the following ways.

The college had invited 113 alumni placed on prestigious positions in different walks of life to guide the present students. These events were organized by various departments of the college during the last five years. The college has received the financial donation of Rs.109100/- in the form of various tools, instruments and infrastructural facilities from alumni during the last five years. Some books are donated by alumni to the library.

The college organizes an alumni meet every year to facilitate the atmosphere of the college and to create a harmonious atmosphere.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description

Document

Alumni association audited statements

[View Document](#)

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 5

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	1	1	1	1

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document
Report of the event	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The Mission and the vision of the college are transferred to the various stakeholders through the various activities, policies, programs, workshops, extension and outreach programmes with the able guidance and leadership of the Principal of the college. The Mission and the vision are as follows:

Mission

To ensure and enhance the quality of education of the rural and tribal students and inculcate life values among them so as to contribute in the nation-building process

Vision

To empower the downtrodden and tribal students through qualitative education so as to bring transformation and positive changes in their behavior and nurturing them holistically for building their character

The mission and vision statements are basically the aims and objectives of academics activities. The curricular, co-curricular and extra-curricular practices suggested by the affiliated university are the objectives of higher education. Therefore, the academic planning of the university is in the same order. Further, the college also follows the same guidelines while setting mission and vision statements and sees to it that they are reflecting into the various co-curricular, extra co-curricular activities of the college. The Principal, the IQAC co-ordinator, Vice Principal, Heads of the departments and the faculty members take utmost care to fulfill the mission and the vision statements of the college through various activities. All the activities are planned in such a way so as to develop various skills and inculcate moral and ethical values among students; consequently to make them better citizens of India.

The strategic plan is prepared to fulfill the plans, policies, and recommendation of NAAC. The IQAC of the college coordinates the planning and monitoring of all the activities of the college throughout the year. The Heads of the department, chairman of the different committees, faculty members and other staff play a pivotal role in the effective implementation of the plan.

The Principal plays a pivotal role in governance and communicates with the stakeholders through orientation programmes, staff meetings, alumni meets, and informal interaction with parents, communication with government officials and management representatives, etc. The Principal takes note of the constructive suggestions made by the various stakeholders and members of C.D.C. while planning and implementation.

The academic and extension activities planned and practiced by the college. The college committees in which the student representatives are involved and their suggestion are taken into considerations. These committees are NSS committee, women empowerment cell, examination committee, Discipline committee, Grievances Redress committee, campus development committee, cultural committees etc.

The college organizes various activities and programmes through different college committees. It includes soft skills development programs, NSS volunteering activities, cultural activities; day celebrations, etc. are not only transformation of the vision statements but also of the information into wisdom that is required for self-reliant persons.

Thus, the governance of the college is reflective of effective leadership in tune with the mission and the vision of the institute.

6.1.2 The institution practices decentralization and participative management

Response:

The college believes in the principle of decentralization and participative management. The Principal of the college has been decentralized the various academic, co-curricular, extracurricular and administrative responsibilities. The college follows a particular system in which the responsibilities are decentralized and utmost participation of the faculty members, technical staff, administrative staff and non-teaching staff is being taken throughout the year. This is done through the Principal, IQAC coordinator, Vice-Principal, Faculty In charge (Arts Commerce, Science), Chairman of the various committees and faculty members and administrative staff. The following organizational structure of the college gives an idea of decentralization of all authorities and responsibilities of the college and participative management:

The above organizational structure of the college gives information of how to decentralize process is being done and how the participation of the most of the faculty members and non-teaching staff is taken in the completion of the activity/programs of the college.

Case Study: Blood Donation Camp and Awareness Rally:

This year a blood donation camp and awareness Rally was organized by the college, in this particular activity, three separate activities are tied up: A lecture on Women Hygiene, Blood Donation Awareness Rally and Blood Donation Camp. Three sub activities had been carried out in a one particular day. This activity was done by using the decentralization of responsibilities and participative management.

This main activity is headed by the NSS unit of the college. Three sub-committees were formed: Blood donation committees (NSS committee members), women Hygiene and security committee and blood donation awareness committee. All these activities were open to all the students.

In the first part, a lecture of a physician was arranged for girl students for on Health and Hygiene from Morning 8.30 to 10 A.M., then at 10.30 A.M. a blood donation camp was inaugurated and at 11.00 A.M. blood donation, an awareness rally was organized. There had three sub-activities carried out on this

particular day by decentralizing the responsibilities by dividing this main activity into three separate activities.

These three-sub-activities involved three committees and more than 20 faculty members and other staff were also involved in this kind of programme. Each sub-activity had a committee, Chairman of the committee and members and separate financial support. So, as far as participative management of the college is concerned, that most of the faculty members and other staff were involved. Moreover, most of the students of the college got involved in one sub-activity or the other. This proves that the college follows the principle of decentralization and participative management.

File Description	Document
Any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The college has a perspective plan for development. The college has prepared a perspective plan in consultation with the management considering future needs and requirements. The various aspects of a perspective plan are as follows:

1. Students' Overall Development and Skills enhancement:

- To conduct skills and career oriented short term courses.
- To arrange study tours to industries and natural territories.
- To have Industry-college interactions
- To offer Wi-fi facility on the campus
- To Enhance the Support Services like Soft Skills, Placement Cell, Competitive Examinations Cell, outreach programmes, etc.
- To participate in youth festivals and other competitions for the cultural development of the student
- To organize Sports competitions at various levels
- To create an extension of sports facilities - Football, Cricket, Athletics, Gymnasium, Kho-kho, etc.
- To strengthen student-centered and research-oriented activities
- To arrange intensive remedial teaching for slow learners
- To provide financial assistance to students who are in need through Student welfare Fund, Earn and Learn Scheme, Concession in fees and offer some scholarships from the parent institute
- To inculcate values among the students through guest lectures, cultural activities, celebration and observation of days and festivals, etc
- To motivate students to part take in various activities organized by the college
- To promote technology enabled teaching-learning through or computer-aided learning.
- To offer more ICT-based learning resources
- To making use of advanced learning methodologies
- To publish college magazine with research articles from students of all streams

- To provide more educational opportunities to economically and socially backward Students

1. Faculty Enhancement

- To motivate faculty members for research and extension activities and academic and professional development
- To create a conducive atmosphere for research
- To organize State and National Seminars / Conferences
- To make available the advanced infrastructure in the college
- To exchange faculty as visiting lectures in different educational institutions and social programmes
- To encourage faculty members to pursue their research leading to Ph. D. and M.Phil. through FDP/FIP
- To organize lectures under Staff Academy to exchange their knowledge with each other and to develop an interdisciplinary approach
- To upgrade the Library resources and services to maximize students' learning

1. Administrative Staff Enrichment

- To offer incentives and promotions to non-teaching staff as per Govt. and management rules
- To motivate administrative staff to have their valuable contribution to all activities organized by the college.
- To arrange Training Programmes for non-teaching staff
- To encourage to attend Training programmes organized by other institutions
- To motivate to upgrade their educational qualification

The college has considered guidelines of UGC, the state government, S.P.Pune University, and College Development Committee of the institution in preparing the perspective plan for the development of the college.

File Description	Document
Strategic Plan and deployment documents on the website	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The college has well equipped an internal organizational structure for its efficient functioning. It works effectively. The suggestions from faculty members and the staff are taken into consideration for deciding upon the important decisions regarding the academic and infrastructural development of the college, and the same is made into College Development Committee for further discussion and confirmation. After the approval from the College Development Committee, the same is sent to the Management for the final approval. The management sanctions the proposals from the college and communicates to the college, and

then implemented. The Organizational Structure is attached.

Promotional policies:

The strategy of the management is to select and recruit meritorious teachers and non-teaching staff. Faculty members are appointed to different committees according to their potential. The management recruits the staff based on workload and qualification as per the guidelines provided by the University, UGC, and Government. The career advancement schemes for teachers as well as non-teaching staff are implemented for their further promotion.

Functions of various bodies

- 1. Maratha Vidya Prasarak Samaj, Nashik:** The College is run by the M.V.P. Samaj Nashik. It is more than 104 years old renowned educational institutions in the state of Maharashtra, established in 1914. The management mandates to design quality policy and plans as per the vision, mission, and objectives of the institute. The financial support is provided to the college for infrastructural development and other academic development. The management monitors the implementation of the quality policy and plans by the periodic review from CDC and the Principal.
- 2. College Development Committee:** As per the Maharashtra University Act 1994 Section 85, LMC has been formulated which includes representatives from the management, members from the different fields of the areas, representatives from the teaching and non-teaching. The Principal functions as the Member Secretary of this committee. This body is reconstituted and is named as College Development Committee as per the Maharashtra University Act 2016. The role of CDC is very crucial in designing and implementation of the quality policy.
- 3. Grievance Redressal Cell:**

The college has a formal mechanism to ensure that grievances are promptly attended and resolved effectively through various committees under the Grievances redressal Cell. It includes:

1. Students' grievances,
2. Employees' Grievances
3. Anti-ragging,
4. Prevention of Sexual Harassment Committee

An effective system for grievances redressal has been functioning at the college which allows everyone to present their grievances first to the concerned committees. The principal sees to it that those grievances resolved properly. The grievances related to the management are reported to the central office of the management. The grievances concerned to university are reported to the Grievance Redressal Cell of S.P.Pune University.

6.2.3 Implementation of e-governance in areas of operation

- 1. Planning and Development**
- 2. Administration**
- 3. Finance and Accounts**

4.Student Admission and Support**5.Examination****A. All 5 of the above****B. Any 4 of the above****C. Any 3 of the above****D. Any 2 of the above****Response:** B. Any 4 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions**Response:**

The college regularly publishes annual magazine 'Bramhgiri'. It is a platform for students to exhibit their talent and skills of creative writing, scientific thinking, artistic creation, photographic skills, etc. For the annual preparation and publication of the magazine, the college has formed a specific mechanism. A separate committee is formed for this purpose. It consists of members from Faculty, Staff, and representatives of students. They conduct several meetings throughout the year which cover planning for the year, orientation to students, finalizing topics for articles, photographs, reports, cover page design, overall look, colour combination, quality of paper, number of copies, cost of printing, publication of the issue, participating in the annual university competition, etc.

All these decisions are taken through discussions with all members in meetings. The issues discussed are noted in the minute book of the committee. These collective, result oriented efforts have yielded good results. The college magazine has won prize twicely from the university conducted competition.

Details and minutes of the meetings held.

In 2013-14, three meetings were held which included issues like 'Removing Drawbacks of the Previous Issues, Arranging Poetry Recitation' etc.

The resolutions were implemented.

In the academic years 2014-15, 2015-16 and 2016-17 there were 03, 03 and 04 meetings of the committee

respectively. The college magazine has won one prize from the university.

The example cited above clearly proves that effective implementation of minutes of meetings and the resolutions passed have yielded good results in case of our college magazine '*Bramhgiri*'.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The parent institute MVP Samaj, Nashik makes provisions for welfare schemes for the employees of the institute. The welfare of Staff is the matter of prime concern to the management. The parent institute offers numerous welfare schemes to the faculty members and other staff. The following are some of the welfare scheme available for the teaching and non-teaching staff of the college:

- **Maratha Vidhya Prasarak Sevak Co-operative Credit Society:** A scheme of loan up to Rs.18,00,000/- is available to faculty members and other staff according to the payment.
- **Nasik District College Teachers Society:** A scheme of loan up to Rs.18,00,000/- is available to faculty members and other staff according to the payment. The loan is waived if the member dies before the repayment of the loan by both credit societies.
- **Group Insurance Scheme:** This scheme is available to permanent teachers and the premium for the scheme is Rs. 75/- p.m. In the case of death or accident, the beneficiary receives a maximum amount of Rs. 75000/-
- **Employee welfare scheme:** An amount of Rs. 75000/- is granted towards medical expenses.
- **Staff welfare club:** This amount is used for the recreation of the staff like tea, picnics, gifts, felicitations, etc.
- **Sevak Kalyan Niddhi Scheme:** a gold coin of Rs. 15000/- and one lakh in case of death.
- **Medi-claim policy [Group Policy]:** Group medical policy is made available by MVP Samaj on reasonable rates for all the permanent as well as a temporary employee of the institution.
- **Accidental policy by Govt. of Maharashtra.** This is Govt. of Maharashtra policy. It is also available.
- **Free Medical Check-up facility:** MVP Samaj's Medical College offers free medical check-up facility to the staff above 40 years of age.
- The wards of the members are also felicitated for their merits in various examinations and the staff members on the retirement every.
- Fees concession is provided to the wards of employees.
- Medical and leave travel reimbursement facility is provided to the faculty and the staff.
- Facilities like LIC, GLIC, PF, and Gratuity are provided according to State Government rules.
- Financial support for faculty going abroad for paper presentation. The amount of Rs.25000/- is provided by the Parent Institute.
- Financial support for attending workshop/seminars/conferences at National/International levels and Orientation and Refresher courses.
- Financial support for computer training to non-teaching staff and free internet facility for faculty and students.
- Provision to apply for the best teacher and non-teaching staff award.

- Availability of various types of leave facilities for the welfare of employees such as earned leave, study leave, on duty leave, maternity leave, paternity leave, medical leave, and study leave.
- Facility to pursue higher studies by availing Faculty Improvement Programme.
- Free use of infrastructure for research activity.
- Non-teaching staff is provided with uniforms and washing allowances.

Thus, the college offers the above-mentioned welfare schemes to the teaching and non-teaching staff of the college with the help of parent institute.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 52.88

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	06	10	03	00

File Description

Document

Details of teachers provided with financial support to attend conferences, workshops etc. during the last five years

[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 32.28

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
05	0	02	04	04

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The institution has a Performance Appraisal System for teaching and non-teaching Staff.

In regard to "Performance Appraisal System", there are two forms are available which are filled by the teaching and non-teaching staff. The college has introduced a "Self-Appraisal Form" which is to be filled by every employee of the management institute at the end of the academic year. It includes teachers' teaching details, co-curricular, extra-curricular and research related information. It is also treated as a self-confidential report. The HOD and the Principal have their justification and remarks on the evaluation, suggestions, and justifications given by the faculty members. The filled up forms with endorsements are sent to the central office of the parent institute for the further decisions, considerations, and actions.

Intermittently, the Principal, the Vice Principal, and the IQAC coordinator can observe actual teaching classes, inspect the performance, and instruct if necessary for improvement or change in strategies and pedagogical devices.

The teachers' evaluation by students has also been the Mechanism to get the teachers assessed by the learners with a positive sense. To know where the teaching goes and what chances are there to alter the strategies is the aim of this practice.

The lessons notes, observations, actual teaching lessons, and demonstrations in the staff academy lectures are the ways of making suggestions for improving the teaching performance.

Another Academic Performance Indicator (API) forms are also used by the college to assess the teacher performance is all these activities throughout the year. This is the standard format introduced by UGC and an affiliating university. This API form also includes our personal details, teaching hours, co-curricular and extra-curricular activities and research and extension activities. Both the forms are quite comprehensive and inclusive of all the teaching and non-teaching staff's academic activities. Thus, that is how our teaching and non-teaching staff's performance is measured and noted.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Internal Audit

The college has both internal and external audit mechanism. A panel of Chartered Accountants is appointed by the management as per the decisions are taken in the General Body meeting. The panel regularly conducts the audit programmes. At the end of each financial year, the final audit is conducted. The reports are placed before the College Development Committee (CDC). The college has a pre-audit mechanism also. There are five audits conducted so far for the last five years.

External Audit

The audit of expenditure incurred under various examinations and grants sanctioned for conducting seminars/conferences/workshops etc. are conducted by university audit panel. UGC also conducts audit programmes from time to time to audit the expenditure incurred under various grants. The senior Auditor of Joint Director, Higher Education Pune conducts audit programmes as per their schedule. Moreover, Auditor General (AG) of Maharashtra Government also conducts audit programmes as per their schedule.

There are no major objections remarked by the auditor's panel. However, some minor queries are remarked by the panel, which are resolved after compliance.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.00	0.0	0.00	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The college Adheres rules and regulations of Government of Maharashtra, University Grant Commission, Parent institute, Savitribai Phule Pune University and other funding agencies. The financial transactions are in compliance with the rules and regulations of managing bodies, Government of India, Government of Maharashtra, Joint Director Higher Education of Maharashtra State, Board of Dean of S.P. Pune University and UGC.

The college obtains the grant-in-aid from the Government of Maharashtra where as other funding from bodies like the Join Director Higher Education of Maharashtra State, B.O.D. of S.P.Pune University and UGC.

The college also receives funds from other sources. The following are some of the sources of fund:

- Students' fees
- State Government salary grant and non-salary grant
- General Development Grants received from UGC.
- Funds from affiliating S.P. Pune University under various heads.
- Funds from Management (the management makes up the deficit amount whenever needed).

Moreover, the teachers also get grants for research projects; it is used for specific purpose only. The college strictly follows the financial procedures prescribed by all the competent authorities. Financial transactions of students, societies and departmental activities are routed through the coordinators or faculties-in-charge, as the case may be. Day to day financial transactions are maintained through accountant of the College. The parent Institute and the principal approve the yearly budget. The accounts are internally audited by chartered accountant. A copy of the approved audited accounts is submitted to the parent institute and university as the case may be.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the

quality assurance strategies and processes

Response:

The IQAC has been functioning in the college since 2010 for maintaining the quality and regularity in all academic, socio-cultural and administrative activities. The cell consists of the representatives of management, a member of the local stakeholders, the Principal, the Coordinator, faculty members, an office staff member, etc. It meets at least four times during the year.

The general administration of the college and the functioning of the IQAC go hand-in-hand throughout the year. The first meeting happens in the month of June to discuss the planning, decision on the academic and co-curricular activities, and views of different faculty members on the role of the college in making optimum use of the campus, manpower, and resources for the advantages of the community and students.

It keeps the record of the performance of faculty members and instructs, guides, and regulates all activities.

The academic and research innovations are introduced by the committee to the faculty and the students. It conducts some discussions for the faculty and the students to embark on the new task of studies or research.

The institutional policies with regard to quality assurance are as follows:

- Ensure, sustain and enhance the quality of teaching, learning, evaluation, and infrastructure
- Imparting quality education to the masses from the society catering to their diverse needs and fostering global competence among them.
- ICT enabled teaching learning
- Promote research culture
- Faculty empowerment through the seminars/conferences/workshops
- Promoting the professional development of the staff
- Quality feedback mechanism
- Performance appraisal mechanism

1. The contribution of IQAC in institutionalizing the quality assurance strategies and processes:

- Prepared and implemented policies for ICT, research, ethics, and placements
- Monitored the teaching, learning, evaluation, and infrastructure development
- Feedback forms for the evaluation of teachers by the student are devised. Feedback from stakeholders are sought on curriculum and campus
- Department wise results are analyzed and the same are submitted to the Principal

- API forms are filled and research scores are evaluated
- The students are encouraged to participate in the 'Avishkar' an innovative competition

held by S.P.P.U.

Substantial Improvement:

On account of institutional policies with regard to quality assurance and the contribution of IQAC in institutionalizing the quality assurance strategies and processes, the following substantial improvement is seen.

- During the last five years, three state levels and one national level seminar and three university level workshops were organized.
- Seven full-time faculty members have completed their Ph.D.
- Three faculties have obtained M.Phil. Degrees.
- Seven NET and SET qualified teachers
- Sixty-Six research papers have been published in various U.G.C. approved research journals and
- Fifty-seven faculty members have presented and publish their papers in conference proceedings.
- The installation of weather station, green gym, CCTV surveillance system, Smart classrooms, Solar System etc. has been done in the college premises.
- botanical garden, vermicompost unit, gymnasium, botanical garden etc. have been added

The college has constructed first floor after the second cycle of NAAC.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The IQAC is very instrumental in contributing, monitoring and evaluating the teaching and learning processes every year. At the beginning of each academic year, IQAC designs an academic calendar separate for each term considering the plan of the university. The academic calendar consists of the Teaching programme, examination schedule, student evaluation programme, local events and happenings, guest lectures, industrial visits, educational tours, sports activities, cultural activities, research activities, other co-curricular, extra-curricular activities of the college and the events & programmes of our parent institute. IQAC arranges regular meetings of the staff and lectures for staff through Staff Academy. Along with this, the Principal of the college observes and monitors all the activities of teaching and learning. The manual feedback from students is taken at the end of the year. Self-Appraisal Forms are also filled by the teachers to record their academic activities. The parent institute takes note of these self-appraisal forms of the teachers and guides teachers whenever necessary.

The academic calendar, commencement meeting for planning the teaching and curricular and extracurricular activities, meetings at particular intervals to review, and observation and monitoring of teaching and learning process and all the activities, etc. are the crucial steps in the process of review of the teaching-learning process. The principal with help IQAC and policy of decentralization follow and observe the teaching and learning process.

1. The following initiatives were taken by the college to review the teaching-learning process, structures, and methodologies of operations and learning outcomes:

- The Internal Research Committee has been formed under Chairmanship of the Principal
- IQAC takes initiative through research committee in inculcating the research attitude among the faculties and students

- Faculty members are encouraged for applying for minor and major research projects to UGC and the affiliating university and other funding agencies.
- Faculty members are encouraged to participate and present papers in National and International Conferences
- Faculty members are encouraged to publish research papers in National and International journals.

1. The Contribution of IQAC in enhancing awareness about Student Support Services is as follows:

The IQAC sees to it that all the students support services are provided properly to the students of the college and how a maximum number of students could take part in all these students support services.

The following student support services and other services and scheme were made available in college during the year:

- N.S.S, Student welfare scheme, Earn and Learn, Soft Skills Development Programme, study tours, sports, and gym facility, remedial teaching, etc.
- The IQAC announced these student support services by way of notices time to time, letters and circulars during the year.
- The prospectus of the college also provides the detail information related to student support services.

1. Efforts made by the IQAC for tracking the progression:

The respective heads of all these student support services units observed and analyzed the students' progress and guided them for participation in various competitions in and around the college. All these activities were monitored regularly throughout the year. The success rate and percentage of participation of students in all these activities reveal the progress of the students every year. Along with this, the following efforts are taken regularly for tracking the progress of the students:

- Feedback from students
- Student counseling
- Regular observations
- Regular meetings and monitoring
- Suggestion box

Thus, the Management and IQAC plans and guides for quality parameters and keeping the record, in various forms so that information is collected. The knowledge and operating systems are discussed with the staff and faculties. As per the guidelines given by IQAC, college implements the innovative methods in the teaching-learning process, academic and administrative process, methodologies of policy operations and learning outcomes. Periodical reviews of outcomes of this teaching-learning process are taken for quality initiatives.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year**Response:** 0.6**6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	00	01	01

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2.Academic Administrative Audit (AAA) and initiation of follow up action**
- 3.Participation in NIRF**
- 4.ISO Certification**
- 5.NBA or any other quality audit**

A. Any 4 of the above**B. Any 3 of the above****C. Any 2 of the above****D. Any 1 of the above****Response:** C. Any 2 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document
Annual reports of institution	View Document

6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)**Response:**

The college has gone through the first cycle of NAAC accreditation in February 2004 with C grade and the second cycle of the NAAC re-accreditation in Sept 2011 with B grade. For the third cycle, the college has undertaken several steps for quality enhancement and quality nourishment. Quality initiatives are practiced through IQAC. The detail of the same is shown in the following table:

Post Accreditation Quality Initiatives

Particulars	Second NAAC	Third NAAC
NAAC Accreditation	'B' - Grade	Third NAAC cycle initiated
Faculties	02 (Arts and Commerce)	03 (Arts, Commerce and Sc
Number of Courses	98	178
Number of Programme	09	11
Teaching Staff	26	30
Non-teaching Staff	8	13
Students Strength	505	890 (2017-18)
Classrooms	10	21 (Classrooms and Labs)
Seminar Halls	01	03
Smart classroom	NO	02
LCD Projector	01	06
Number of Computers	20	54
NET Facility	NO	Available
Overall Results	64%	69.76 % (2017-18)
Research Articles in UGC listed Journal	10	67
Publication in Conference Proceedings	02	62
Seminars, Conferences and Workshops organized	04	10
PhD completed within last five years	02	07
Registered for PhD within last five years	01	08
NET and SET qualified teachers within last five years	02	08
Refresher, Orientation, STC, FDP	06	18
Solar System	NO	01(15KV)
Green Gym	NO	01
Vermicompost unit	NO	01
Botanical Garden	NO	01
Weather Station	NO	01
Rainwater Harvesting System	NO	01
Library Automation	NO	Yes
Books in Library	5007	8850
Books in Journal	20	32
Parking Slot	NO	Yes
NSS Capacity	100	200
Ranger Rover	No	Yes

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 6

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	3	0	2	1

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

The college ensures gender sensitivity and tries to inculcate an atmosphere where gender equity is maintained and followed naturally through various activities and providing the facilities such as safety and social security, counseling and activity room (common room). The college organizes various programs which ensure gender equity throughout the academic year.

1. Safety and Social Security: The College has installed a CCTV system in the college and college premises. This proves a very good move of the college as most of the security issues have been resolved by this. So, the students are quite safe when they are in the college premises.

In terms of social security, the various committees and student support units of the college organize various programs and workshops, special lectures to create awareness in terms of social security. Some orientation lectures are organized for the students to inculcate the values of social security among the students.

2. Counselling: The College provides both kinds of counseling personal as well as career counseling.

Personal counseling is done by every department of the college and in case of some serious issues, students are directed to the psychology department of the college. The department of psychology has special counseling cell in one college.

In the case of career counseling, the college organizes a special lecture on career counseling for all the students of the college. Third-year students attend these lecture and they interact with resource persons regarding this career opportunity in the future. Accordingly, after their graduation, students either choose further studies or employment. There is a separate career counseling cell in the college which co-ordinate with the placement cell and other similar committees in organizing various activities and lectures.

3. Activity Room: There is a separate activity room (common room) in the college. One activity in every week is conducted in which both girls and boys students take part. They participate, discuss, debate, and interact on various issues according to the activities of the week. That is how an activity room functions as a common room.

Thus, the college ensures gender equity through various programs and activities during the year

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 89.64

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 15600

7.1.3.2 Total annual power requirement (in KWH)

Response: 17403

File Description

Document

Details of power requirement of the Institution met by renewable energy sources

[View Document](#)

Link for Additional Information

[View Document](#)

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 9.89

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 9

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 91

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Waste Management

- **Solid Waste Management** - Solid waste is divided into wet and dry. The collected waste is given to Trambak Nagarpalika for further process. Nagarpalika waste collection tempo collects it from time to time from the college. The students, faculties, and staff are properly guided on proper waste management practices. Every month, the NSS volunteers arrange a programme of campus cleanliness drive for solid waste management. Old newspapers of all types are sold to the agent for recycling purpose. S.P.Pune University has given guidelines for paper waste management of examination answer books, packets, and all examination paper material. Dustbins for waste collection are placed at various places.
- **E-waste Management** – The damaged or outdated computers, toners, electronic equipment, pen drives, batteries, and other e-equipment items are sold as a scrap material in order to ensure their safe recycling. Disposal of e-waste involves risk so it is handed over to an external agency multi-NET computer Ltd. for its proper recycling.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

It is located in a rural and tribal area of Tryambakeshwar, a place lies in the Sahyadri Ranges at the foot of Brahmagiri Mountain. It is just 30 km. away from Nashik. Approximately the average annual rainfall of the Tryambakeshwar Tehsil is 2174 mm. The college is situated on land having natural landslop all over the tahsil. Rainwater falling from the roof is collected with the help of the pipes in an underground water tank. This water so collected is used in the college for use and plantation. The harvested rainwater is used for plantation as well as watering plants in the botanical garden, landscape, horticulture field and for laboratories. This makes us self-sufficient for a certain period of time.

7.1.7 Green Practices

- Students, staff using
 - a) Bicycles
 - b) Public Transport
 - c) Pedestrian friendly roads
- Plastic-free campus
- Paperless office
- Green landscaping with trees and plants

Green Practice

The students and the staff make use of public transport extensively. As the college is located in rural and tribal hill area, public transport is very effective transport mode for students. The students of the college are from nearby villages between 10 to 25 kilometer, so, public transport (Bus) is quite feasible and affordable means of transport for the students. So, most of the students from villages use it. In the case of local students who are from Trambakeshwar Tahsil area, they prefer a bicycle and motorbike for transport to the college.

As the college is situated 30 Kilometers far from Nashik City and the majority of teachers live in Nashik, so some teachers use motor cars for group transport and some teachers use public transport.

The college organizes plastic free campaign every year and tree plantation is done every year by college NSS unit in and outside the college Premises. Moreover, no vehicle day is also observed once within a year.

Thus, that is how the college makes numerous efforts towards green practices on the campus.

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Students, staff using

- a) Bicycles
 - b) Public Transport
 - c) Pedestrian friendly roads
- Plastic-free campus
 - Paperless office
 - Green landscaping with trees and plants

Green Practice

The students and the staff make use of public transport extensively. As the college is located in rural and tribal hill area, public transport is very effective transport mode for students. The students of the college are from nearby villages between 10 to 25 kilometer, so, public transport (Bus) is

quite feasible and affordable means of transport for the students. So, most of the students from villages use it. In the case of local students who are from Trambakeshwar Tahsil area, they prefer a bicycle and motorbike for transport to the college.

As the college is situated 30 Kilometers far from Nashik City and the majority of teachers live in Nashik, so some teachers use motor cars for group transport and some teachers use public transport.

The college organizes plastic free campaign every year and tree plantation is done every year by college NSS unit in and outside the college Premises. Moreover, no vehicle day is also observed once within a year.

Thus, that is how the college makes numerous efforts towards green practices on the campus.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.09

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0.0285	0.0260	0.0156

File Description	Document
Green audit report	View Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
link to photos and videos of facilities for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 3

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	00	00	00

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 0

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	00	00

File Description	Document
Report of the event	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

File Description	Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 9

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	02	03	00	01

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The college is very keen to organize quite a few numbers of activities throughout the year. This move of the college helps for developing human values and professional ethics among the teachers, students, non-teaching staff, stakeholders and the society at large. These include a celebration of various festivals like National Days, Celebration of birth anniversaries of national leaders, awareness campaigns and competitions, exhibitions, lectures, street plays, blood donation camps, and some socio-cultural programmes. Apart from these, students also participate in activities carried out through in N.S.S., Students Development Department, etc. activities and visit NGOs. Academic activities also focus on inculcating ethics, skills, values, and integrity among the students. The college conducts an examination on Gandhi Vichar based on the syllabus. The certificates are issued to the successful candidates on passing the test.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

At the entry level of undergraduate, the admission is done through the online admission process. The students fill-up the details on the web portal specially created for the admission process. After the closure of the form filling up the process, category-wise merit list of the students are prepared and displayed on the same web portal and on the notice board of the college as well. Within the specified time, the students are expected to submit the required documents to the college for admission. At every stage, the faculty members are available to assist students in solving their queries regarding this process. The college has computer software provided by the Parent Institution through which all the processes from admission to examination are managed. The data generated by this program is used for accounting purpose. On payment of fees, a receipt of the same is immediately issued to the students.

The examination related activities are managed by the web portal of Savitribai Phule Pune University. The students need to create Login ID on this website for filling up the exam forms. The university provides Examination notices, timetables and hall tickets, etc. here. The confirmation emails and messages are sent to the candidates by these web portals. Examination results are also displayed on these websites and students can download the mark sheet or file result recheck request by using their login credentials. The faculty members have to maintain detailed records of the teaching activity, research, and other personal information on the web portal of BOD of the Savitribai Phule Pune University.

The college financial records are audited on an annual basis by an external auditor, the reports of which are available on demand in the administrative office. All transactions of the college are through cheque payment only. The students' record from admission to result is available for inspection to the public kept with each department separately. The other related record like teaching notes and attendance are also maintained. There is a systematic method to keep a record of each order, notice and another kind of communications on a perpetual basis. The reports of the activities are drafted and published in local newspapers from time to time. Moreover, a committee has been formed to observe the fulfillment of the Right to Information Act

The administration is based on the guidelines from the Government of Maharashtra, S.P.Pune University and UGC guidelines. As per the Act, College Development Committee is formed that guides and monitors the college administration.

All the Auxiliary Functions such as TC/ Bonafide Certificate/ Conduct Certificate / etc. are issued upon payment as and when demanded by the students.

The college takes painstaking efforts in maintaining the complete transparency in its financial, academic, administrative and auxiliary functions.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practice: 1

1. Title: Training in Trekking and Tour Management

2. Objectives: i) To create awareness among the students for Professional

Trekking

ii) To provide training in tour management business.

iii) To train students in grabbing the opportunity for being a professional trekking and tour manager.

1. **Context:** Trambakeshwar Tahsil is geographically hilly area and being a sacred place, there is a good scope for trekking and tour. There are many small hills around the college and the Trambakeshwar Tahsil area. In spite of being a hilly and natural place, it is also the source point of the Godawari River. The mountains and hills have encircled this location and added to its natural beauty and spirituality. It is a place lies in the Sahyadri Ranges at the foot of Brahmagiri Mountain. It is one of the twelve Jyotirlingas, the sacred places of Maharashtra. Since it is the sacred place and the mountains and hills have encircled this location, quite a few people visit the place throughout the year. Therefore, there a lot of scope for getting opportunities in Trekking and Tour Management.

2. **Practice:** some faculty members have gained knowledge of trekking and some have acquired the knowledge in tour management as it is the situational need. Then it is decided to train students in trekking and tour management because the place is crowded around the year by the tourists and pilgrimages. It is one of the twelve Jyotirlingas, the sacred places of Maharashtra and also a tourist place. Therefore, the people who visit Tryambakeshwar, need local guidance for visiting different places in Tryambakeshwar and also in trekking. Henceforth, considering this need, the college personnel decided to train students in trekking and tour management. So various lectures have been arranged on trekking and tour management. Some faculty members guided students throughout the year. Quite a few field visits to various hill-stations have also been arranged and students were provided with physical training and experience from experts. Moreover, a District Level Trekking camp was also arranged.

3. **Evidence of success:** This activity provides self-employment opportunities

by starting their own trekking and tour management business. After college hours get over students are involved in giving people guidance in trekking and tour of Tryambakeshwar. They earn enough money through this kind of activity. Therefore, this activity provided self-employment opportunities to the students. After graduation students can join too as tour manager also with institutions in Nashik.

Best Practice: 2

1. Title: Value and Life Education

2. Objectives: i) To provide information on value and life education

1. To inculcate principles of value and life education among the students during the education
2. To develop students all round development including value and life education

1. Context: This is an age of vast technological changes and widespread transformations in social and cultural conditions. Human behavior becomes empty and education becomes directionless without values. We get into the contradictory situation today; on the one hand, science and technology are moving forward rapidly while, on the other hand, the society is facing problems of alcohol and drug abuse, mental illness, stress, crime, etc. Therefore value should be inculcated at the school level and also continued during the college level also. Considering this need, the college personnel decided to instill value education among the students.

2. Practice:

The teaching community today faces an endless and challenging task of imparting value education and value-based education. Therefore, the parent institute MVP Samaj in its centenary year in 2014 decided to implement the course on value and life education from 2014. So, a syllabus was being framed. It is implemented to all its branches.

This college has followed the instructions from our parent institute. This includes a lecture series, workshops, field visits, birth anniversary celebrations of eminent personalities, day celebration and observation, Samaj Din and all the co-curricular and extra-curricular activities, etc. The prime objectives in organizing any day/programme or activity were set on the pretext of instilling value and life education among the graduating students.

1. Evidence of success:

The impact of inculcating values among students by the teachers is quite long-lasting which could be helpful to the students to overcome on the destructive non-values such as egotism, arrogance, domination, corruption, and money-power. Instead, it helped them build all round personality with value and life education and good moral character. The society expects from the students to develop not only knowledge but also ethical values. Therefore, we come across a notable change in outgoing students of our college, especially at the third year level.

Thus, this best practice on value and life education mostly tries to help students answer some of the basic questions they ask themselves, through a positive approach and attitudinal changes. Moreover, Values-clarification process will enable them to live by conviction rather than convenience. Knowledge of values, attitudes, needs and their ideas and actual selves, will lead them to an awareness of self and others, thus making their interactions and responses more fruitful.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The mission and vision statements are basically the aims and objectives of academics activities. The curricular, co-curricular and extra-curricular practices suggested by the affiliated university are the objectives of higher education. Therefore, the academic planning of the university is in the same order. Further, the college also follows the same guidelines while setting mission and vision statements and sees to it that they are reflecting into the various co-curricular, extra co-curricular activities of the college. The Principal, the IQAC co-ordinator, Vice Principal, Heads of the departments and the faculty members take utmost care to fulfill the mission and the vision statements of the college through various activities. All the activities are planned in such a way so as to develop various skills and inculcate moral and ethical values among students; consequently to make them better citizens of India.

The strategic plan is prepared to fulfill the plans, policies, and recommendation of NAAC. The IQAC of the college coordinates the planning and monitoring of all the activities of the college throughout the year. The Heads of the department, chairman of the different committees, faculty members and other staff play a pivotal role in the effective implementation of the plan.

The Principal plays a pivotal role in governance and communicates with the stakeholders through orientation programmes, staff meetings, alumni meets, and informal interaction with parents, communication with government officials and management representatives, etc. The Principal takes note of the constructive suggestions made by the various stakeholders and members of C.D.C. while planning and implementation.

The academic and extension activities planned and practiced by the college. The college committees in which the student representatives are involved and their suggestion are taken into considerations. These committees are NSS committee, women empowerment cell, examination committee, Discipline committee, Grievances Redress committee, campus development committee, cultural committees etc.

The college organizes various activities and programmes through different college committees. It includes soft skills development programs, NSS volunteering activities, cultural activities; day celebrations, etc. are not only transformation of the vision statements but also of the information into wisdom that is required for self-reliant persons.

The following example shows the performance of the college in terms of the vision, priority and thrust

Case Study: Extension and outreach programme

This year a blood donation camp and awareness Rally was organized by the college, in this particular activity, three separate activities are tied up: A lecture on Women Hygiene, Blood Donation

Awareness Rally and Blood Donation Camp. Three sub activities had been carried out in a one particular day. This activity was done by using the decentralization of responsibilities and participative management.

This main activity is headed by the NSS unit of the college. Three sub-committees were formed: Blood donation committees (NSS committee members), women Hygiene and security committee and blood donation awareness committee. All these activities were open to all the students.

In the first part, a lecture of a physician was arranged for girl students for on Health and Hygiene from Morning 8.30 to 10 A.M., then at 10.30 A.M. a blood donation camp was inaugurated and at 11.00 A.M. blood donation, an awareness rally was organized. There had three sub-activities carried out on this particular day by decentralizing the responsibilities by dividing this main activity into three separate activities.

These three-sub-activities involved three committees and more than 20 faculty members and other staff were also involved in this kind of programme. Each sub-activity had a committee, Chairman of the committee and members and separate financial support. So, as far as participative management of the college is concerned, that most of the faculty members and other staff were involved. Moreover, most of the students of the college got involved in one sub-activity or the other.

5. CONCLUSION

Additional Information :

The extension activities have been conducted to deal with local community problems, inclusion and sedateness and to promote social and national values. The college undertakes the financial audit, Academic and Administrative Audit to ensure transparency in financial, academic, administrative and auxiliary functions.

The two best practices are remarkable and helpful to the students and the success of faculty members in research and extension activities. The college faculty and students are consistently encouraged to study new concepts and to search for new avenues in research and extension areas.

Concluding Remarks :

College strives for providing various facilities, infrastructures, quality education to the tribal students. College is making substantial progress in terms of academics, sports cultural, research, infrastructure and best practices. Due to the well qualified faculty members and resources available the students of the college achieved remarkable success in different walks of life. The college offers a degree programmes in eleven specialization viz. Botany, Chemistry, English, Geography, Economics, Marathi, English, Hindi, Political Science, Sociology and History.

The faculty members use adequate I.C.T. based aids and equipments to make the teaching learning process easier. The college is having 16 classrooms and the seminar halls and 06 LCDs, 63 computers, 22 Laptops, 02 smart boards, LAN facility, IT facilities and CCTV surveillance. The college also has weather station, green gym, botanical garden, oxy-zone, vermicompost unit, apiculture unit, butterfly garden, guppy fish culture unit, bird feeder section, parking slot, open auditorium, canteen, and washrooms. The college started online Grid-type Solar Power Project under green initiatives in 2017-18.

The faculty members have published 66 research papers in UGC notified journals and 59 research articles are published in State/National/International level seminar/conference proceedings during last five years. Three faculty members have presented their research papers in conferences abroad in countries such as China, Dubai and Thailand.

The college has been trying to maintain a conducive atmosphere for teaching and learning through Student Support and Progression. During the last five years, the average percentage of students benefited by Govt. Scholarships and financial assistance provided by the institution is 63.06%. The students of the college performed well in sport and cultural activities, the students have bagged 16 medals, ranks and have participated in university/ regional / state /national /international level competitions.

For effective governance, the college has adopted e-governance practices in the areas of quality services of library and administration through 'Vridhhi' software, HTE *Sevarth* for financial integrated management, OPAC for library, MAHA DBT for scholarship.

The college ensures the plastic-free, green and Eco-friendly campus. The college makes every attempt reach out to society by organizing various workshops, guest lectures, seminars, voters' awareness campaign, training programmes, and awareness programs.

NAAC

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>0</td> <td>1</td> <td>2</td> <td>9</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>02</td> <td>0</td> <td>02</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	1	0	1	2	9	2017-18	2016-17	2015-16	2014-15	2013-14	0	0	02	0	02
2017-18	2016-17	2015-16	2014-15	2013-14																	
1	0	1	2	9																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	0	02	0	02																	
1.2.1	<p>Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years</p> <p>1.2.1.1. How many new courses are introduced within the last five years</p> <p>Answer before DVV Verification : 78</p> <p>Answer after DVV Verification: 171</p> <p>Remark : The HEI data as attached with the SSR under Metric 1.1 has been considered. The Data as per the HEI (metric 1.1) is 172 and is considered to be 172. The Computer programs does not accept the same number as in 1.1 Hence the number reduced by 01 IT circumvent the IT issue,</p>																				
1.3.3	<p>Percentage of students undertaking field projects / internships</p> <p>1.3.3.1. Number of students undertaking field projects or internships</p> <p>Answer before DVV Verification : 298</p> <p>Answer after DVV Verification: 171</p> <p>Remark : In the response dialogue box the HEI had stated that The field projects are assigned in the syllabus itself and students are doing it whole semester. The HEI has attached syllabus copy but has not attached lists of the students undertaking field projects or internships. The Company/ enterprise, venue of internship was requested to be provides for each student along with period of such internship. The HEI has now attached the part of the syllabus but not the lists with venue and duration of the internship. The number is taken as the final year students as per 2.3.</p>																				
2.1.2	<p>Average Enrollment percentage</p> <p>(Average of last five years)</p>																				

2.1.2.1. Number of students admitted year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
890	784	826	723	557

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
493	385	483	438	291

2.1.2.2. Number of sanctioned seats year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1200	1200	1200	1200	1200

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
516	492	528	504	480

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
600	579	600	528	389

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
258	246	264	227	203

2.4.3 Teaching experience per full time teacher in number of years

2.4.3.1. Total experience of full-time teachers

Answer before DVV Verification : 294 years

Answer after DVV Verification: 262 years

Remark : As per the HEI statement in the response dialogue box.

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	0	0	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : The HEI claim of award for Dr Kamble viz. Excellent Research Award received from Science and Convention Centre, Govt. of China to attend and deliver a presentation in International Botanical Congress, 2017 is a monetary grant for attending meeting. As per <http://www.abc2017.cn/Awardlist/> the authors whose abstract is accepted are reimbursed travel and registration fees charges. the Lokmat Sakhi Manch is not an award or recognition, fellowships at State, National, International level from Government, recognised bodies. Best paper certificate is not eligible.

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.3.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
20	16	15	5	14

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
20	14	13	04	14

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

3.3.4.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
11	12	12	22	11

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
08	10	11	18	11

Remark : HEI has multiple entries of [Bhartatil mahila udyojagtechi samasya ani sadhyastiti]. Five entries have wrong, a - or blank for ISBN. Cleaned. The HEI has not provided certified photocopy of the first page of the books.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0	2	2	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	00	1	0	0

Remark : One of the translated age has no date of the letter hence the same cannot be assessed. The other certifica translation also has no date, does not qualify and is dated 2013-14 while the HEI has cliamed the same in a different year. Only one certificate by the university NSS Coordinator considered in 2015-16.

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
6	6	5	7	7

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
05	05	04	05	05

3.4.4 Average percentage of students participating in extension activities with Government Organisations,

Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
590	567	560	720	553

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
250	130	100	185	143

Remark : The HEI has included NSS activities that are not eligibel here. Vriksha Dindi of 2015-16 and also 2016-17 not considered.

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
21	23	1	4	6

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
15	16	1	4	04

Remark : As per the copies of the collobaorations attached with the Metric in response.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 09

Answer after DVV Verification: 06

Remark : Projector in librart is not class room. As many as 01 in seminar hall and 05 in class rooms.

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the

last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
3.7	3.3	5.15	3.3	10.4

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : The HEI was advised to reconcile and Provide a consolidated audited income/ expenditure highlighting specific expenditure for infrastructure augmentation excluding salary component excluding salary. The certificate was to be duly certified by the CA and counter signed by the principal. The HEI did not provide any highlighting. The attached documents do not contain any expenditure for infrastructure augmentation,

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1.65	0.99	1.24	1.13	0.82

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : The HEI was advised to reconcile and provide the balance sheet highlighted for the expenditure on purchase of books and journals. This has not been done. The certificate was to be duly certified by the CA and counter signed by the principal. No certificate has been provided. The lists attached do not have element of Annual expenditure for purchase of books and journals year-wise.

4.2.5 Availability of remote access to e-resources of the library

Answer before DVV Verification : Yes

Answer After DVV Verification: No

Remark : There is no link on the college website for e-access. The HEI has not provided a working URL that would the to the e-lib on the college website, The HEI was advised to provide the links and screen shots of the opening page under the HEI log-in

4.2.6	<p>Percentage per day usage of library by teachers and students</p> <p>4.2.6.1. Average number of teachers and students using library per day over last one year Answer before DVV Verification : 60 Answer after DVV Verification: 10</p> <p>Remark : As per the HEI data.</p>																				
4.3.3	<p>Available bandwidth of internet connection in the Institution (Lease line)</p> <p>Answer before DVV Verification : 5-20 MBPS Answer After DVV Verification: <5 MBPS</p> <p>Remark : As per the HEI data attached. The bill attached shows 4Mbps bandwidth. In addition to this HEI use the 4G net Idea dongals.</p>																				
4.4.1	<p>Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years</p> <p>4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 987 1046 1122"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>19.27</td> <td>18.23</td> <td>12</td> <td>23.02</td> <td>14.82</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1200 1046 1335"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>15.3</td> <td>14.23</td> <td>8.5</td> <td>18.02</td> <td>9.9</td> </tr> </tbody> </table> <p>Remark : The HEI has not provided account statement high lighted for Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as requested and in proof but only values. the values estimated from the sheets explicitly.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	19.27	18.23	12	23.02	14.82	2017-18	2016-17	2015-16	2014-15	2013-14	15.3	14.23	8.5	18.02	9.9
2017-18	2016-17	2015-16	2014-15	2013-14																	
19.27	18.23	12	23.02	14.82																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
15.3	14.23	8.5	18.02	9.9																	
5.1.2	<p>Average percentage of students benefited by scholarships, freships, etc. provided by the institution besides government schemes during the last five years</p> <p>5.1.2.1. Total number of students benefited by scholarships, freships, etc provided by the institution besides government schemes year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1774 1046 1908"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>29</td> <td>29</td> <td>29</td> <td>20</td> <td>45</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1986 1046 2094"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	29	29	29	20	45	2017-18	2016-17	2015-16	2014-15	2013-14					
2017-18	2016-17	2015-16	2014-15	2013-14																	
29	29	29	20	45																	
2017-18	2016-17	2015-16	2014-15	2013-14																	

0	0	0	0	0
---	---	---	---	---

Remark : The HEI data attached with the METric in response shows award of freeship of Rs 200 - Rs 520. The HEI data is only for 2017-18. The amount is too meagre to be scholarship/freeship. The HEI did not provide the institute policy letter for freeship etc.

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

Answer before DVV Verification : C. Any 5 of the above

Answer After DVV Verification: E. 3 or less of the above

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

5.1.4.1. Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
103	113	120	90	78

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
103	113	120	90	78

5.2.2 Percentage of student progression to higher education (previous graduating batch)

5.2.2.1. Number of outgoing students progressing to higher education

Answer before DVV Verification : 36

Answer after DVV Verification: 31

Remark : As per the HEI data attached with the Metric in response.

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	2	2	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.2.3.2. Number of students who have appeared for the exams year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	6	9	11	12

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
2	6	9	11	12

Remark : As per the HEI data attached with the Metric in response wherein no proof of the result of exam is provided. The list os of those who joined govt job but not qualifying proof.

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
4	11	3	1	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14

0	1	0	1	0
---	---	---	---	---

Remark : Award of Vishaka Kale in AIU and Pushpa in state Marathon (2014-15) considered. Pushpa's award in 2018 is local level marathon and not eligible. Rest all are certificates of participation and local level certificates/awards. These are not eligible under this Metric.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
15	17	22	16	15

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
8	7	7	6	6

Remark : Inter college cross country (Men / Women) Tournament and MVP Samaj's Marathon (National Level) are not college activities. Trekking camp at Harihargad, at Shericha pada, Sandhan Valley, Inter college cycling are not eligible. Music, painting (art) and dramatics considered.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

Answer before DVV Verification : 1 Lakh - 3 Lakhs

Answer After DVV Verification: <1 Lakh

Remark : As per the HEI statement in the response dialogue box.

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

5.4.3.1. Number of Alumni Association /Chapters meetings held year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	1	1	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
01	1	1	1	1

Remark : The HEI claim does not match its data. The HEI has attached only one photograph based

report of Alumni in 2019. HEI has claimed Prof kale as principal. There was no faculty by name of Prof Kale in all 05 years as per data of faculty in 2.4.1

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

Answer before DVV Verification : B. Any 4 of the above

Answer After DVV Verification: B. Any 4 of the above

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	6	18	11	6

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	06	10	03	00

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
5	6	7	5	8

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	0	0

Remark : The HEI had listed some activities without support documents and photographs. The HEI was advised that the activities were not professional development activities. The HEI was advised to provide details of the resource person or the trainer, the dates of conduct, attendance of faculty/staff and photographs all signed by the principal. The HEI has attached details which exhibit

one hour activities. These are not professional development / administrative training programs.

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
5	0	2	4	6

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
05	0	02	04	04

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

6.4.2.1. Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0.21	0.5	0.05	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0.00	0.0	0.00	0	0

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	2	3	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14

1	0	00	01	01
---	---	----	----	----

Remark : Orientation for Academic Planing was in 2012-13 and Two Days National Seminar on "Indian Women Enterpreunership" is not quality initiatives by IQAC for promoting quality. The HEI has claimed Orientation for Academic Planing every year as quality initiative. This is normal routine activity. Considered only in 2014-15. state level seminar on "Innovations in Basic Sciences" in 2017-18 considered.

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

Answer before DVV Verification : C. Any 2 of the above
Answer After DVV Verification: C. Any 2 of the above

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	5	3	5	7

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	3	0	2	1

Remark : The HEI has claimed Value Education, Value and Life Education, Lecture- Personality Development and Art of living, Workshop on Legislative Act, Workshop on Youth Education as gender equity promotion programs organized by the institution. Girls Personality Development Workshop, Lecture- Women Health Literacy, Workshop on Female Foeticide awarness in 2016-17, Girls Personality Development and Seminar on Women Enterprenurship in 2014-15, Mahila Krutisatra in 2013-14 considered.

7.1.9	<p>Differently abled (Divyangjan) Friendliness Resources available in the institution:</p> <ol style="list-style-type: none"> 1. Physical facilities 2. Provision for lift 3. Ramp / Rails 4. Braille Software/facilities 5. Rest Rooms 6. Scribes for examination 7. Special skill development for differently abled students 8. Any other similar facility (Specify) <p>Answer before DVV Verification : C. At least 4 of the above Answer After DVV Verification: C. At least 4 of the above</p>																				
7.1.10	<p>Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 826 1046 960"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>4</td> <td>3</td> <td>2</td> <td>3</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1039 1046 1173"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>1</td> <td>00</td> <td>00</td> <td>00</td> </tr> </tbody> </table> <p>Remark : Village Pond Stone Pitching of 17 Dec 2016, Pond Cleanliness 17 Jan 18 and Saint.Nivruttinath Maharaj Yatra sanitization o 02 Oct 17 have been considered. The other activitiy are not location specific and/or have been considered under 7.1.11 or else where.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	5	4	3	2	3	2017-18	2016-17	2015-16	2014-15	2013-14	2	1	00	00	00
2017-18	2016-17	2015-16	2014-15	2013-14																	
5	4	3	2	3																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
2	1	00	00	00																	
7.1.11	<p>Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)</p> <p>7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1610 1046 1744"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>4</td> <td>3</td> <td>2</td> <td>3</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1823 1046 1957"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>00</td> <td>00</td> </tr> </tbody> </table> <p>Remark : In the SSR, the HEI had not attached any data or report of any activity showing engagement with local community. The HEI was advised that it was pertinent to mention that</p>	2017-18	2016-17	2015-16	2014-15	2013-14	5	4	3	2	3	2017-18	2016-17	2015-16	2014-15	2013-14	0	0	0	00	00
2017-18	2016-17	2015-16	2014-15	2013-14																	
5	4	3	2	3																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	0	0	00	00																	

	<p>engagement and activities under this Metric must involve community and preferably should be off campus. Initiatives taken to engage with and contribute to local community must be supported with reports, newsprints, photographs and the like must exhibit such interaction and engagement were invited. The HEI to attach reports signed by the coordinator and the principal for each of these. Photographs may also be attached. In response the HEI has included activities which were for the students and in seminar hall. None of the activities involve community.</p>																				
7.1.15	<p>The institution offers a course on Human Values and professional ethics</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No</p> <p>Remark : What the HEI has attached are the political theory and Indian Constitution. These are not th curriculum in Human Values and professional ethics.</p>																				
7.1.17	<p>Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years</p> <p>7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>13</td> <td>7</td> <td>8</td> <td>8</td> <td>10</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>03</td> <td>02</td> <td>03</td> <td>00</td> <td>01</td> </tr> </tbody> </table> <p>Remark : 03 The " Constitution Day" was observed. Saint.Nivruttinath Maharaj Yatra has been sanitized. According to 1 crore tree resolution of 'single goal of Gov. of Maharashtra' ,large number of tree planted .</p>	2017-18	2016-17	2015-16	2014-15	2013-14	13	7	8	8	10	2017-18	2016-17	2015-16	2014-15	2013-14	03	02	03	00	01
2017-18	2016-17	2015-16	2014-15	2013-14																	
13	7	8	8	10																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
03	02	03	00	01																	

2.Extended Profile Deviations

ID	Extended Questions
1.1	<p>Number of courses offered by the institution across all programs during the last five years</p> <p>Answer before DVV Verification : 172 Answer after DVV Verification : 172</p>
2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years</p> <p>Answer before DVV Verification:</p>

2017-18	2016-17	2015-16	2014-15	2013-14
600	600	600	600	600

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
258	246	264	252	240

2.3 Number of outgoing / final year students year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
108	71	56	53	46

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
171	125	89	93	86

3.1 Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
30	33	36	32	30

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
27	08	07	07	07

3.2 Number of sanctioned posts year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
36	38	41	39	30

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
30	08	07	07	07

4.1 Total number of classrooms and seminar halls

Answer before DVV Verification : 21

Answer after DVV Verification : 20

4.2 Number of computers

Answer before DVV Verification : 64

Answer after DVV Verification : 28

NAAC